

Minutes
PRESIDENT'S COUNCIL
Approved
November 26, 2008

PRESENT:

President F. Ann Millner
Vice President Norm Tarbox
Provost Michael Vaughan
Vice President Brad Mortensen
Vice President Jan Winniford
Vice President Bret Ellis
Forrest Crawford
JoAnne Robinson

GUESTS:

Sarah Rivkind

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|----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Minutes | 1. The meeting convened at 8:00 a.m. |
| Consent Calendar
(Department Chair Appointment) | 2. The minutes from the November 5, 2008 meeting were approved.

3. The following Consent Calendar items were approved:

Ed Harris, Information Systems and Technologies, 3-year term, beginning July 1, 2009. |
| Customer Service Month Summary | 4. Sarah Rivkind, Office of Workplace Learning, presented a summary of the on-site visits and telephone calls made during customer service month. There will be recognition and certificates awarded to those who demonstrated excellent customer service. A luncheon will be held for these who received a score of 100 and they will be recognized in an issue of U News. |
| New Academic Calendar | 5. President's Council reviewed several dates on the new extended academic calendar where there were questions about holidays. In some years the second day off in December hadn't been included. |
| Union Building Theft | 6. VP Tarbox reported that the Union Building had been broken into on Thursday and Friday, November 20 and 21. The first night the mail room was broken into and the second night Chad Mosher's office, Scheduling, Events and Conferences, was burglarized. Two individuals have been arrested. The individuals had possession of a large bunch of keys. The keys have been recovered.

A small stack of information cards from people renting post office boxes was taken from the mail room. These cards contained social security numbers. The WSU task force on |

Pioneer Days
Celebration Waiver -
7/15/09

information security has been activated. The individuals will be personally notified and a press release will be issued letting people know this has happened. Credit monitoring services will be purchased for all individuals involved.

The keys will be traced back to the individuals they were issued to.

7. VP Tarbox informed President's Council that we have been asked to waive rent and cover incidental expenses for use of the Dee Events Center for the 75th Anniversary Celebration of Pioneer Days in July 2009.

President Millner stated that the Mormon Tabernacle Choir will be performing and Weber State University has been asked to produce a program for performance on three days. Alan Hall is chairing the celebration for 2009.

ACTION

President's Council approved the waiver of rent for the Dee Events Center and agreed not to charge for incidental expenses.

Emergency Response
Exercise - Miller
Administration
Building

8. VP Tarbox reported that Dane LeBlanc, Chief of Campus Police, has asked that the Ogden City Swat Team be allowed to use the Miller Administration Building for an exercise on January 13. Weber State would use this opportunity to conduct an evacuation drill. All employees would need to be out of the building between 11:30 a.m. and 1:00 p.m.

ACTION

President's Council approved the use of the Miller Administration Building by the Ogden City Swat Team.

Miller Administration
Building Directory

9. VP Tarbox showed President's Council a copy of the directory that will be posted in the Miller Administration Building. The directory will identify the location of offices. No individual names will be listed.

One-Time List
Update

10. VP Tarbox reviewed the current one-time funds list.

VP Winniford asked if funding were available for a bus to the football play off game in California. This item will be placed on the one-time list.

Data Center Coverage

11. VP Ellis informed President's Council that the data center will be testing virtual operator coverage. Engineers will be paged if any problems are detected in the system.

Next Meetings

12. The next meetings of President's Council will be as follows:

Dec 15 (Mon) 2:00 - 4:00 pm Board Room