

Minutes
Approved
PRESIDENT'S COUNCIL
November 19, 2003

PRESENT:

President F. Ann Millner
Vice President Norm Tarbox
Interim Provost Kathleen Lukken
Vice President Anand K. Dyal-Chand
Vice President Vicki Gorrell
CIO Don Gardner
JoAnne Robinson

EXCUSED:

Forrest Crawford

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| Minutes | 1. The meeting convened at 7:30 a.m. |
| Consent Calendar
(Early Retirements) | 2. The minutes from the October 29, 2003, meeting were approved. |
| (Sabbatical Leave) | 3. The following Consent Calendar items were approved:

Diane Horne, Professor, Microbiology, beginning June 30, 2004.

Richard H. Blake, Professor, Teacher Education, beginning July 1, 2004.

Tom L. Day, Assistant Professor, Child & Family Studies, Spring Semester 2005 |
| Spring Enrollment Report | 4. President's Council reviewed the current enrollment report from Spring semester. |
| 2003-04 Goals, Objectives and Measures | 5. The 2003-40 Goals, Objectives and Measures were approved with changes. Kathleen Lukken will distribute the final revised document. |
| Task Force Membership and Charge Memo | 6. President's Council reviewed the memo to charge committees to implement planning initiatives that have emerged from the work of the University Planning Council. |
| FERPA Directory Information | 7. Kathleen Lukken reported that two requests have been received to add birthday, honors and awards, and e-mail addresses to the directory. After determining what other institutions have done, Winslow Hurst would like to add two of the items: birthday and honors and awards. |
| ACTION | President's Council approved the request to add birthday and honors and awards to the directory. |
| PPM 1-13, Faculty Senate Constitution and Bylaws | 8. Kathleen Lukken presented requested revisions to Article B-5, Section 4.9 of PPM 1-13. |

ACTION

President's Council recommended approval of the requested changes to PPM 1-3, to be taken to the Board of Trustees in December.

WSU Auxiliary Enterprises Annual Report for the Year Ended 6/30/03

9. VP Tarbox reviewed the report prepared by Student Affairs and Administrative Services. The report will be presented to the Board of Trustees at the December meeting.

Financial Aid Counselor (One-Time Funding)

10. President Millner requested that an additional financial aid counselor be added to help meet the need caused by the increase in financial aid applications. This is high priority for next year.

ACTION

President's Council approved the request.

Davis Nursery Clean-Up Status

11. VP Tarbox reported that the site has been partially cleared. He recommended that a bulldozer be brought in to clear the rest of the material and the land be leased so it is available to plant in the spring.

ACTION

President's Council approved the recommendation to prepare the greenhouse area to be leased in the spring.

Mileage Reimbursement Change

12. VP Tarbox advised President's Council that the State has changed their reimbursement rate from 28 cents per mile to 30 cents per mile.

ACTION

President's Council approved changing Weber State University's reimbursement rate to 30 cents per mile, effective December 1, 2003.

Notification of External Auditors on Campus

14. VP Tarbox reported that the Trustees Audit Committee has asked that Internal Audit be notified any time an external audit firm is on campus.

ACTION

President's Council agreed that Internal Affairs office should be notified whenever external auditors are on campus.

Minimum Computer Standard

15. Don Gardner requested a change to the minimum computer standard for support on campus. This would prevent computers less than the minimum from being recycled back to campus departments.

ACTION

President's Council approved the request to the minimum computer standard pending discussion with Dean's Council.

Minutes - President's Council

November 19, 2003

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| Council of President's (COP) Meeting | 16. | President Millner reviewed information she received at the COP meeting. | | | | | | | | | | | | | | | | |
| Medical Benefits | 17. | VP Tarbox reported that open meetings had been scheduled to present the survey results, the options under consideration, and the recommendation of the committee. Time will then be provided to receive feedback from employees. | | | | | | | | | | | | | | | | |
| HR Banner Conversion | 18. | Steve Nabor and Ben Read suggested some precautionary measures that could be taken before the new Banner system is brought on line on January 1 st . | | | | | | | | | | | | | | | | |
| ACTION | | President's Council approved the implementation of the precautionary measures and expressed appreciation for the work that has been accomplished. | | | | | | | | | | | | | | | | |
| Next Meetings | 17. | The next meetings of President's Council will be as follows:

<table border="0" style="margin-left: 20px;"><tr><td>Nov 26</td><td>8:00 - 11:30 am</td><td>Bus/Issues</td><td>Board Room</td></tr><tr><td>Dec 3</td><td>8:00 - 11:30 am</td><td>Business</td><td>Board Room</td></tr><tr><td>Dec 10</td><td>9:00 - 11:30 am</td><td>Business</td><td>Board Room</td></tr><tr><td>Dec 17</td><td>8:00 - 11:30 am</td><td>Business</td><td>Board Room</td></tr></table> | Nov 26 | 8:00 - 11:30 am | Bus/Issues | Board Room | Dec 3 | 8:00 - 11:30 am | Business | Board Room | Dec 10 | 9:00 - 11:30 am | Business | Board Room | Dec 17 | 8:00 - 11:30 am | Business | Board Room |
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| Dec 17 | 8:00 - 11:30 am | Business | Board Room | | | | | | | | | | | | | | | |
| Adjourn | 18. | The meeting adjourned at 8:50 a.m. | | | | | | | | | | | | | | | | |