

**Minutes  
Approved  
PRESIDENT'S COUNCIL  
November 6, 2002**

PRESENT:

President F. Ann Millner  
Vice President Norm Tarbox  
Provost David L. Eisler  
Interim Vice President Vicki Gorrell  
Vice President Anand K. Dyal-Chand  
CIO Don Gardner  
Forrest Crawford  
JoAnne Robinson

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| Minutes  | 1. The meeting convened at 9:05 a.m.   |
| Consent Calendar<br><br>(Department Chair<br>Appointments) | 2. The minutes from the October 23, 2002, meeting were approved with revisions.  |
| Tuition Hearing<br>Process                                 | 3. The following Consent Calendar items were approved:<br><br>Ronald Mano, Professor, Accounting, 3-year term beginning July 1, 2003.<br><br>Bruce Handley, Professor, Business Administration, 3-year term beginning July 1, 2003.<br><br>Rosemary Conover, Professor, Sociology & Anthropology, 3-year term beginning July 1, 2003.<br><br>David Hart, Associate Professor, Computer Science, 1-year term beginning July 1, 2003.<br><br>Cliff Nowell, Professor, Economics, 3-year term beginning July 1, 2003. |
| Crisis Planning  | 4. President's Council reviewed the requirements for holding tuition hearings.   |
| Recording Industry<br>Concerns                             | 5. President Millner suggested that a group be put together to address crisis planning across the entire campus. VP Tarbox, Administrative Services, and acting VP Vicki Gorrell, University Relations will co-chair the committee and will bring a process plan to President's Council.   |
|  | 6. Don Gardner reviewed with President's Council concerns from the recording industry about copyright infringement   |

		by university students, and how Weber State is addressing those concerns.
Interior Design Emphasis	7.	VP Eisler presented a proposal for an emphasis in interior design as part of the technical sales degree for recommendation of approval to the Board of Trustees
ACTION		President's Council recommended approval of the proposed emphasis in interior design to be taken to the Board of Trustees on November 12, 2002.
Student Fee Requests	8.	VP Dyal-Chand reported that student fee request training would begin soon.
2002-2003 One-Time Funds Report	9.	VP Tarbox reviewed the one-time funds report with President's Council.
Endowment Payout Update	10.	VP Tarbox requested feedback from President's Council on endowment allocations.
Budget for CSAC	11.	VP Tarbox reported on an e-mail received from the chair of CSAC regarding budgets for staff associations at other Utah institutions. Information will be gathered from the other institutions.
Sick Leave Reporting Training	12.	VP Tarbox reviewed guidelines on reporting of professional and executive sick leave. Stan Greenhalgh will set up training sessions for each division.
WSU Institutional Discretionary Funds Annual Report	13.	VP Tarbox discussed the annual report which will be presented to the Board of Trustees in November.
Extra Day During Holidays	14.	President's Council discussed feedback received on granting an additional floating personal day during the period of December 23 through January 1. A memo will be prepared and distributed to staff.
Web Management Team	15.	Don Gardner reported that the new web site roll out appeared to be very successful. It was proposed that the web steering committee no longer meet on a regular basis, but that a small working group be appointed to deal with management issues.
ACTION		President's Council approved the appointment of a web management team to manage the site.
Telephone Numbers	16.	Don Gardner reported that WSU has a new block of phone numbers which will cover our needs here and on the Davis

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- campus. Students in residence halls will be issued new numbers.
17. VP Eisler reported that the programming groups for Lampros Hall and Swenson Gym are moving forward. Both groups will be conducting interviews on campus.
18. Vicki Gorrell reported that they are planning the campaign closing for October 2, 2003. This will be an all-inclusive event in the Dee Events Center.
19. The next meetings of President's Council will be as follows:
- |        |               |          |            |
|--------|---------------|----------|------------|
| Nov 13 | 9:00-11:30 am | Business | Board Room |
| Nov 20 | 9:00-11:30 am | Business | Board Room |
| Nov 27 | 8:00-11:30 am | Business | Board Room |
| Dec 4  | 8:00-11:30 am | Business | Board Room |
20. Business meeting adjourned at 10:35 am.