

**Minutes
PRESIDENT'S COUNCIL
October 12, 2005**

PRESENT:

President F. Ann Millner
Vice President Norm Tarbox
Provost Michael Vaughan
Vice President Vicki Gorrell
Interim Vice President Toni Weight
CIO Don Gardner
Forrest Crawford
JoAnne Robinson

GUEST:

Becky Palmer - Signpost

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| Minutes | 1. The meeting convened at 9:00 a.m. |
| Consent Calendar | 2. The minutes from the September 29, 2005 meeting were approved with changes. |
| 12-Passenger Vans | 3. There were no Consent Calendar items. |
| WSU Cell/Smart Phone Charge | 4. VP Tarbox reported that the motor pool staff were assessing practices and experience with the 12-passenger vans. Options in terms of vehicles and strategies will be explored. |
| ACTION | 5. Don Gardner outlined a plan to charge \$5 per month for cell phone support. An offsetting credit would be applied to the land line account for those individuals that already have cell phones. All new cell phone accounts would not receive the offset. |
| Telecommunications Bills | The new cell phone policy committee will be asked to consider the possible adoption of reimbursement. |
| FERPA/
Confidentiality Agreement | 6. Don Gardner provided a copy of the new telecommunication billings that will be provided as part of the Pinnacle software. A notice will be distributed before the new billings are distributed. |
| | 7. Don Gardner reviewed a new confidentiality agreement that will be a standard agreement to protect confidentiality of information for those who access that information. Vice Presidents will determine who in their organization needs to sign the agreement. Rich Hill will review FERPA requirements with President's Council in early November. |

Minutes - President's Council

October 12, 2005

Risk Control
Committee

8. VP Tarbox outlined a request to increase membership of the Risk Control Committee. President's Council discussed the possibility that committees could be approved by the appropriate vice president. Vice Presidents will bring back a list of committees for review.

Next Meetings

9. The next meetings of President's Council will be as follows:

Oct 19	8:00-11:30 am	Business	Board Room
Oct 26	No Meeting		
Nov 2	8:00-11:30 am	Business	Board Room