

Minutes
PRESIDENT'S COUNCIL
Approved
September 26, 2011

PRESENT:

President F. Ann Millner
Provost Mike Vaughan
Vice President Norm Tarbox
Vice President Jan Winniford
Vice President Brad Mortensen
Vice President Bret Ellis
JoAnne Robinson

GUESTS:

Nancy Collinwood
Kyle Braithwaite
Cherrie Nelson
Barry Gomberg
Stephanie Hollist
Travis Hampshire
RC Callahan
Holly Hirst
Rachel Smith

	1.	The meeting convened at 8:00 a.m.
Minutes	2.	The minutes from the July 18, 2011, meeting were approved.
Consent Calendar (Early Retirement)	3.	The following Consent Calendar items were approved: Karen Clarke, Financial Aid, beginning November 30, 2011.
(Sabbatical Leave Requests)		Robert K. Okazaki, Professor, Zoology, Spring Semester 2012. Marjukka Ollilainen, Professor, Sociology & Anthropology, Fall Semester 2012. Leah A. Murray, Associate Professor, Political Science & Philosophy, Spring 2013.
Homecoming 2011	4.	Nancy Collinwood, Director of Student Involvement and Leadership, presented President's Council with Homecoming T-Shirts and other items. She outlined activities scheduled for Homecoming and the 50 th Anniversary Gala of the Union Building.
WSUSA 2011	5.	Kyle Braithwaite, President of the WSU Student Association, reported that it was very difficult to find a time when all the student executives could attend President's Council to introduce themselves, so he was representing all of them. He introduced their theme for the year, "Catch the Purple Plague."

2012 Marketing

- 6. VP Mortensen asked if President's Council was interested in the creation of a new ad or ads for Weber State University. President Millner responded that she thought a new ad was needed.

PPM 5-14,
Investment of Public
Funds

- 7. VP Tarbox reported that this policy is currently inconsistent with the Board of Regents policy. Our policy requires a selection process every four years, while the Regents' policy states every six years.

ACTION

President's Council approved the requested policy revisions. The policy will be submitted to the Board of Trustees for their approval.

1350 Country Hills
Property

- 8. VP Tarbox advised President's Council that the property at 1350 Country Hills Drive was available to purchase. This property is adjacent to the access corridor properties. President Millner stated that it would be good to acquire all of the cul-de-sac properties.

ACTION

President's Council approved the purchase of the property at 1350 Country Hills.

PPM 3-5a,
Employment of
Persons with Criminal
Records

- 9. Cherrie Nelson, Assistant Vice President for Human Resources, stated that the last time these requested policy change was brought to President's Council, they were requested to find out how other higher education institutions were handling misdemeanors. They have also developed a table outlining how each vice president wants to be involved in the screening process. Provost Vaughan stated that job offers in his area are always contingent offers and if something comes up there is no offer. Holly Hirst, Assistant Director of Human Resources, added that a lot of the Deans are including that type of language in their offer letters.

ACTION

President's Council approved the requested revisions to PPM 3-5a. The policy will be submitted to the Board of Trustees for their approval.

PPM 3-29a, Family
and Medical Leave
(FMLA)

- 10. Cherrie Nelson informed President's Council that the biggest requested change to the policy is the way of measuring a year. In the current policy, the year starts July 1. The requested changes uses a rolling method. The year starts when the employee starts on FMLA.

ACTION

President's Council requested that the policy be discussed with other groups on campus, such as the Faculty Senate Executive Committee and professional and classified staff.

	<p>If no major concerns arise from these meetings, the requested revisions will be approved by President's Council.</p>
<p>Policies and Procedures Manual - Section 11 - Graduate Programs</p>	<p>11. Provost Vaughan reported that a new section to the policy manual was being requested. This would be Section 11 for Graduate Programs. He also provided changes that would be required to existing policies to reflect this new section. A new section would also be added to the catalog entitled Graduate Policies.</p>
<p>ACTION</p>	<p>President's Council approved the addition of Section 11, Graduate Programs to the Policy and Procedure manual.</p>
<p>Wellness Pays: A Preventative Incentives Program for Salaried Employees</p>	<p>12. Rachel Smith, Coordinator of Employee Wellness, advised President's Council that in 2009, the most recent year with complete wellness data, approximately 34% of WSU employees participated in the wellness program. The annual insurance claims for those participants were approximately \$1,500 less than for the employees who didn't participate. This recommended incentives program would give employees the chance to earn up to \$200 a year for participating in the program. The earned incentives would be included in paychecks which would avoid the violation of tax laws.</p> <p>VP Tarbox added that it is very hard to change behavior, but if we work on the employees at the margins, we may avoid large claims later on. He added that WSU is currently saving funds in a quasi-endowment to be self-insured at some point. A small portion of these earnings could be used to fund this program.</p> <p>President Millner said that it would be difficult to develop a tracking mechanism you could feel confident was accurate. Employees would also need to understand what procedures were covered by insurance. Cherrie Nelson suggested that focus groups could be utilized to address concerns.</p> <p>VP Tarbox stated that he was sensing general positive feelings toward this proposal, but they needed to work out some of the details.</p>
<p>NWCCU - 3rd Year Report</p>	<p>13. Provost Vaughan discussed the 3rd Year report due to NWCCU next summer. The Standard 2 Report is the largest report and he would like to get the report done in January or February. He requested a point person from each department to help in the preparation of this report.</p>

Request for Rental Waiver - McKay Dee Hospital Foundation

- 14. President Millner presented a request for rental waiver for the Union Building Ballroom and the Austad Auditorium in the Browning Center, from the McKay Dee Hospital Foundation, for their annual benefit concert on December 13.

ACTION

President's Council approved the requested waiver of rental fee.

IT Division Service Charges

- 15. VP Ellis provided a chart of IT Division Service Charges for 2011-2012. VP Tarbox requested that a chart be supplied that shows the current charge and the proposed change. He would like to have time to review the charges with his division. President Millner suggested that a guideline showing what is centrally supported and what is additional might be important. People then understand there is a framework.

Quick Response (QR) Codes on Campus

- 16. VP Ellis demonstrated the use of QR codes and reported that universities are beginning to use these codes on their campuses. President Millner suggested that the Web Committee should study this.

Gainful Employment Report

- 17. President Millner advised President's Council that a required Gainful Employment Report was due by November 15. Provost Vaughan responded that the report was being prepared.

Science Building Ranking

- 18. President Millner reported that the Weber State University Science Building was listed as number two on the State Board of Regents list for this legislative session.

Next Meetings

- 19. The next meetings of President's Council will be as follows:

Oct 17	8:00 am - 11:00 am	Board Room
Nov 7	8:00 am - 11:00 am	Board Room