

Minutes
Approved
PRESIDENT'S COUNCIL
September 10, 2003

PRESENT:

President F. Ann Millner
Vice President Norm Tarbox
Interim Provost Kathleen Lukken
Vice President Anand K. Dyal-Chand
Vice President Vicki Gorrell
CIO Don Gardner
Forrest Crawford
JoAnne Robinson

GUESTS:

Kathleen Miller
Mike Humphries

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| Minutes | 1. The meeting convened at 9:00 a.m. |
| Consent Calendar (Change in Sabbatical Leave) | 2. The minutes from the September 3, 2003, meeting were approved with changes. 3. The following Consent Calendar item was approved: James A. Dolph, Professor, History, change in Sabbatical Leave from Fall and Spring semester 2004 to Spring semester 2004. |
| Internal Audit | 4. Kathleen Miller presented proposed training to be presented to all supervisors, managers, purchasing card reconcilers and secretaries by the end of November. |
| PPM 3-31b, Probationary Employee Grievances | 5. Rich Hill reviewed proposed revisions to PPM 3-31b, Probationary Employee Grievances. President's Council recommended additional changes. |
| Kimball Visual Arts Center Request for Food Service | 6. Rich Hill advised that the Kimball Visual Arts Center would be in violation of the food service contract with Chartwells if they used donated food services. |
| Shuttle Bus Update | 7. VP Tarbox presented information on shuttle bus usage during the second week of Fall semester. |
| Higher Education Academy | 8. VP Tarbox reported that there were still openings for people to sign up for the Fall session of the Higher Education Academy. |
| Policies Package | 9. Rich Hill reviewed proposed changes to policies relating to the grievance procedures. PPM 3-31b will be further revised. |
| Trustee Orientation | 10. President's Council scheduled the Academic Affairs session of Trustee Orientation on Wednesday, October 22. |

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- Student Affairs and Administrative Services will be scheduled for November 12. Information Technology and University Relations will be scheduled during regular meeting dates for the Board of Trustees.
- Temporary Wildcards 11. VP Dyal-Chand reported that a request had been received to provide temporary Wildcards to Hill Air Force Base students taking contracted classes. Further information will be obtained.
- Next Meetings 12. The next meetings of President's Council will be as follows:
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|--------|-----------------------------|----------|------------|
| Sep 17 | 8:00 - 11:30 am | Business | Board Room |
| Sep 24 | 9:00 - 11:30 am | Business | Board Room |
| Oct 1 | Big Sky President's Council | | |
| Oct 8 | 9:00 - 11:30 am | Business | Board Room |
- Adjourn 13. The meeting adjourned at 11:40 a.m.