

**Minutes**  
**PRESIDENT'S COUNCIL**  
**Approved**  
**August 27, 2012**

**PRESENT:**

President F. Ann Millner  
Vice President Norm Tarbox  
Provost Mike Vaughan  
Vice President Brad Mortensen  
Vice President Jan Winniford  
Vice President Bret Ellis  
JoAnne Robinson

**GUESTS:**

Betty Gilchrist  
Helen Fink  
Brenda Kowalewski

Minutes	1. The meeting convened at 8:00 a.m.
Consent Calendar (Department Chair Appointments)	2. The minutes from the July 30, 2012, meeting were approved.  3. The following Consent Calendar items were approved:  Christopher Hoagstrom, Department of Zoology, one-year term, beginning July 1, 2012.
Community Service Leave Policy	4. Betty Gilchrist, past chair of the Classified Staff Advisory Committee, presented a request for approval of eight hours of service leave for benefit-eligible employees each year. This service would be for university-wide days of service. She reported that the Community Involvement Center has the ability to track that service. Brenda Kowalewski, Director of the Community Involvement Center, said staff would log in at the registration table and log out again when they leave. Employees would be required to obtain supervisor approval for this leave. An option for "community service leave" could be added to the leave tracker program.  President Millner asked the vice presidents to take this out to their divisions and get feedback on the broader impact for their areas.
PPM 5-36, Lost and Found Policy	5. VP Tarbox reported that his division had no problem with the policy revisions as presented.
ACTION	President's Council approved revisions to PPM 5-36, Lost and Found Policy. The policy will be submitted to the Board of Trustees for their approval.

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Graduation Fee	6.	Provost Vaughan reported that the graduation fee might be a barrier for students to get an associate degree. President's Council discussed options to cover graduation expenses without the fee. President Millner asked the vice presidents to review this issue and bring it back for further discussion.	
DOD Tuition Schedule	7.	VP Tarbox presented a tuition schedule that meets Department of Defense student requirements.	
ACTION		President's Council approved the proposed DOD tuition schedule.	
Public Safety Building	8.	VP Tarbox reported that funding was in place or anticipated for the construction of a new Public Safety Building and asked for approval to move forward with design efforts.	
		President's Council discussed the need for a list of high priority space needs. President Millner requested a list from each division.	
ACTION		President's Council approved the initiation of design efforts for the Public Safety Building.	
Davis Institute	9.	VP Tarbox advised President's Council that The Church of Jesus Christ of Latter-Day Saints was ready to build a permanent Institution building on the Davis campus contingent upon the university extending the perimeter road to the site.	
ACTION		President's Council approved the extension of the Davis campus perimeter road.	
Next Meetings	10.	The next meetings of President's Council will be:	
	Sep 24	8:00 am - 11:00 am	Board Room
	Oct 8	8:00 am - 11:00 am	Board Room