

**Minutes**  
**PRESIDENT'S COUNCIL**  
**Approved**  
**June 27, 2007**

PRESENT:  
President F. Ann Millner  
Vice President Norm Tarbox  
Provost Michael Vaughan  
Vice President Jan Winniford  
Interim Vice President Brad Mortensen  
CIO Don Gardner  
JoAnne Robinson

GUESTS:  
Cherrie Nelson  
Stan Greenhalgh

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| Minutes  | 1. The meeting convened at 9:30 a.m.   |
| Consent Calendar<br>(Sabbatical Leave)<br><br>(Early Retirement) | 2. The minutes from the May 23, 2007 meeting were approved.<br><br>3. The following Consent Calendar items were approved:<br><br>Richard DeMoss, Automotive Technology, Fall Semester 2007.<br><br>Richard DeMoss, Automotive Technology, beginning December 31, 2007. |
| American Council on Education Membership                         | 4. President Millner asked President's Council if there was sufficient benefit to the university to join the American Council on Education. President Council members will look at the benefits and make a decision at the next President's Council meeting.           |
| PPM 5-5, Tuition, Student Fees and Course Fees                   | 5. Provost Vaughan reported that the requested change to this policy identifies the end of the year as summer instead of spring for course fees.   |
| ACTION   | President's Council approved the requested changes to PPM 5-5.   |
| WSU Student Recruitment Plan                                     | 6. Provost Vaughan reviewed current plans for student recruitment.   |
| Noel Levitz Survey   | 7. Provost Vaughan presented questions from the survey as WSU students ranked their importance. Divisions will select areas to focus efforts on and continuing this discussion at the July 25 President's Council meeting.   |

**Minutes - President's Council**

**June 27, 2007**

Advertising Campaign Update

8. Brad Mortensen reviewed the advertising campaign that will begin this summer.

Bell Tower Plaza Update

9. VP Tarbox provided an update on construction in the central area of the campus. President's Council discussed the need to supply information to students on how to navigate around construction areas.

Request for Interest on CE/Hurst Center Funding

10. VP Tarbox presented a request for authorization for the CE funding in the Hurst Center project account to earn interest.

ACTION

President's Council authorized the CE funding in the Hurst Center project account to earn interest.

2006-2007 Staff Development Funding

11. VP Tarbox and Cherrie Nelson reminded President's Council that staff development funding is available to use for professional development programs.

Policy Changes

12. The following policy changes were requested:  
- PPM 3-10 - Termination of Employment  
- PPM 3-18, Overtime/Compensatory Time (non-exempt personnel)  
- PPM 3-40 - Retirement Programs  
These policies require minor changes identified during an internal audit.

- PPM 3-41 - Early Retirement Programs  
Added a table showing full retirement age.

- PPM 3-26- Maternity Leave  
This change would better reflect the current practice of working until the delivery and taking all allowed leave following the delivery.

- PPM 5-3 - Receipt and Deposit of Funds  
The recommended changes reflect requirements in Utah Code Annotated.

ACTION

President's Council approved the minor changes requested to PPM 3-10, PPM 3-18, PPM 3-40 and PPM 3-41. PPM 3-26 will be discussed with PSAC and CSAC. The requested changes to PPM 5-3 will be forwarded to the Board of Trustees for final approval.

Rental Fee Waiver - American Cancer Society

13. VP Tarbox presented a request from the American Cancer Society to waive the rental fee for use of the Stewart Stadium for their Relay For Life event.

ACTION

President's Council approved the request for a rental waiver for use of Stewart Stadium.

**Minutes - President's Council**

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Mileage and Per Diem	14.	VP Tarbox requested formal action to change the mileage reimbursement rate to 36 cents per mile and to change the per diem amount to \$40 per day.
ACTION		President's Council approved the requested changes to mileage reimbursement and per diem rates.
Repair and Replacement Reserve Funds	15.	VP Tarbox reminded President's council that any year end transfers to repair and replacement reserve funds must be made by the middle of July.
One-Time Funds	16.	VP Tarbox reviewed and discussed the current one-time funds list. A list of institutional memberships will be prepared for review by President's Council.
Next Meetings	17.	The next meeting of President's Council will be as follows:  Jul 25            8:00 - 11:30 am            Board Room