

**Minutes**  
**PRESIDENT'S COUNCIL**  
**Approved**  
**May 4, 2009**

**PRESENT:**

President F. Ann Millner  
Vice President Norm Tarbox  
Provost Michael Vaughan  
Vice President Brad Mortensen  
Vice President Jan Winniford  
Vice President Bret Ellis  
Forrest Crawford  
Anita Preece

**GUESTS:**

Rich Hill  
Stephanie Hollist

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|---|--|
| Minutes   | 1. The meeting convened at 8:00 a.m.   |
| Consent Calendar<br>(Department Chair Appointment)                                | 2. The minutes from the April 13, 2009 meeting were approved.  |
| (Interim Chair Appointment)<br>(Early Retirement Requests)<br>(Sabbatical Leaves) | 3. The following Consent Calendar items were approved:<br><br>Stephanie Bossenberger, Dental Hygiene, 3-year term, beginning July 1, 2009.<br><br>Lloyd Burton, Health Administration Services, 3-year term, beginning July 1, 2009.<br><br>Kay Gillespie, Criminal Justice, 3-year term, beginning July 1, 2010.<br><br>Michelle Heward, Criminal Justice, Fall Semester 2009.<br><br>Kathleen Miller, Internal Audit, beginning June 12, 2009.<br><br>Vicki Jex, Continuing Education, beginning May 15, 2009.<br><br>Suzanna Kanatsiz, Visual Arts, August 2009 - June 2010.<br><br>Ruperto Majuca, Economics, Fall 2009 - Summer 2011. |
| 2009-2010 Capital Improvement Funding   | 4. VP Tarbox reported that the State Building Board approved the allocation of \$40.6 million in Capital Improvement Funding for state institutions. VP Tarbox reviewed the list of projects with President's Council.   |
| Alcohol Guidelines  | 5. Mr. Rich Hill and Mrs. Stephanie Hollist distributed a copy of the final version of the Alcohol Guidelines. A letter  |

	covering institutional residents on game days will be prepared for President's Council review.
Corridor Study Update	6. VP Tarbox advised President's Council that the Corridor Committee met last week to discuss preferred routes. VP Tarbox recommended that route 3B would be best for WSU. The committee will meet again in two weeks to discuss remaining route cost estimates, right-of-ways, constructability analysis and estimated ridership and finalize another short list before the preliminary option meeting.
Community Update Meeting	7. VP Tarbox reported that it is Regent policy to host a Community Master Plan Meeting on an annual basis. The meeting is scheduled for May 14, 2009 at 3:00 p.m. on the 3 <sup>rd</sup> floor of the Stadium Sky Suites. He explained that the meeting will focus on the following. <ul style="list-style-type: none"><li>- WSU Softball Field</li><li>- WSU Student Housing</li><li>- WSU Shuttle Bus Service</li><li>- DEC Parking Lot Redesign Plans</li></ul> VP Tarbox encouraged President's Council members to attend.
Information Sharing	8. Provost Vaughan discussed Family Educational Rights and Privacy Act (FERPA) with President's Council.
ACTION	Provost Vaughan and Rich Hill will work together to see if Mr. Steven McDonald, Legal Counsel at Rhode Island School of Design, would be available to do training on campus to select audiences. It was suggested that the training take place during the Opening of School.
PPM 4-2, Modifying Programs and Courses in the Catalog	9. Provost Vaughan explained that the policy needed to be updated to be in compliance with Northwest accreditation standards.
ACTION	This policy will be submitted to the Board of Trustees for their approval.
Davis Campus Room Rates	10. Provost Vaughan presented requested changes to room rental rates at the Davis Campus.
ACTION	VP Tarbox will review the requested room rental rates with Mr. Ron Smith of Accounting Services and bring it back to President's Council.

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Memorial Garden

- 11. VP Mortensen advised President's Council that Dr. Sam Zeveloff has requested a memorial plaque be placed in the garden area east of the walkway between the Lind Lecture and the Science Lab where students and faculty made a "memory garden" honoring Dr. Kent Van De Graff. VP Mortensen added that it is policy that the university wait for five years after a person has passed away to create a memorial.

ACTION

President's Council approved the request to name the garden in memory of Dr. Van De Graff.

Prioritized IT Projects

- 12. VP Ellis will hold this item until the May 11<sup>th</sup> meeting.

Others

- 13. VP Winniford distributed the new WSU Student Affairs brochure.

Provost Vaughan informed President's Council that Mr. Brad Stringer has hired a private company to bring a laser beam and trailer on campus.

Next Meetings

- 14. The next meetings of President's Council will be as follows:

May 11	8:00 - 11:00 am	Board Room
May 18	9:00 - 11:00 am	Board Room