

**Minutes
Approved
PRESIDENT'S COUNCIL
April 21, 2004**

PRESENT:

President F. Ann Millner
Vice President Norm Tarbox
Interim Provost Kathleen Lukken
Interim Vice President Toni Weight
Vice President Vicki Gorrell
CIO Don Gardner
Forrest Crawford
JoAnne Robinson

	1.	The meeting convened at 8:00 a.m.
Minutes	2.	The minutes from the April 14, 2004, meeting were approved.
Consent Calendar	3.	There were no Consent Calendar items.
Proposed Research Park - HAFB	4.	President Millner reviewed a letter from Woodbury Corporation and reported that there would be a meeting with Woodbury and Utah State University .
Pending P-Card Changes	5.	President's Council reviewed a memo highlighting pending P-card changes and discussed the distribution of the information.
USHE Institutions Compensation Packages for 04-05	6.	VP Tarbox distributed preliminary compensation and benefit package information for USHE Institutions for 04-05.
R&R Guidelines	7.	VP Tarbox reviewed the guidelines for R&R funds.
Bookstore Update	8.	VP Tarbox reported on changes that will be made, for a period of time, to improve processes at the bookstore.
Harris Property at Davis Campus	9.	VP Tarbox discussed the possible availability of property near the Davis campus.
Use of University Logo	10.	VP Gorrell outlined informal guidelines for use of the university logo by non-university groups.

Minutes - President's Council

April 21, 2004

Meeting with DATC
President

11. President Millner reported on a meeting with President Bouwhuis from Davis Applied Technology College.

Opening of School

12. President's Council discussed a preliminary schedule for the Opening of School meetings in August.

T-1 Line Charges at
Davis Campus

13. Kathleen Lukken questioned the T-1 line charges currently being billed to the Davis campus. Don Gardner will check on options.

Next Meetings

16. The next meetings of President's Council will be as follows:

Apr 28	9:00 - 11:30 am	Business	Board Room
May 5	8:00 - 11:30 am	Business	Board Room
May 12	No Meeting		
May 19	8:00 - 11:30 am	Business	Board Room