

**Minutes  
Approved  
PRESIDENT'S COUNCIL  
April 6, 2005**

PRESENT:

President F. Ann Millner  
Vice President Norm Tarbox  
Provost Michael Vaughan  
Vice President Vicki Gorrell  
Interim Vice President Toni Weight  
CIO Don Gardner  
Wangari Wa Nyatetu Waigwa  
JoAnne Robinson

	1.	The meeting convened at 8:00 a.m.
Minutes	2.	The minutes from the March 23, 2005 meeting was approved.
Consent Calendar (Sabbatical Leave)  (Department Chair Appointments)	3.	The following Consent Calendar items were approved:  Todd Johnson, Associate Professor, Chemistry, Spring Semester 2006.  Vel Casler, Sales & Service Technology, 3-year term, beginning July 1, 2005.  Major James E. Adams, Military Science, 3-year term, beginning July 1, 2005.
Wildcard Fee for 05-06	4.	VP Tarbox discussed options to establish base budget for Wildcard program.  President's Council recommended the proposal be forwarded to the Board of Trustees for approval.
ACTION		
05-06 Budget Update	5.	VP Tarbox advised President's Council on the benefit rate for 05-06. President's Council reviewed the salary and benefits memo to be distributed to all employees.
Emeriti Faculty	6.	VP Vaughan presented a list of faculty recommended for emeriti status.  President's Council approved the list of faculty recommended for emeriti status to be forwarded to the Board of Trustees for approval.
ACTION		

Name Change -  
Logistics.

7. VP Vaughan recommended approval of a request to change the name of the Logistics concentration in the Bachelors Degree in Business Administration to Supply Chain Management.

ACTION

President's approved the request to change the name of the Logistics concentration to be taken to the Board of Trustees in April.

2004-2005 Program  
Reviews

8. VP Vaughan reported that the normal review process had been followed in 04-05. This review report will be shared with the Board of Trustees and mailed to the office of the Commissioner of Higher Education.

Proposal for  
Associate of Pre-  
Engineering Degree

9. VP Vaughan presented a proposal for an Associate of Pre-Engineering Degree and reported that this has already been approved by the State Board of Regents for all institutions.

ACTION

President's Council approved the proposal for an Associate of Pre-Engineering Degree. This will be taken to the Board of Trustees for approval at their April meeting.

Policy Changes

10. VP Vaughan presented recommended changes to the following policies for approval:
- PPM 4-19 - Grading Policies
  - PPM 4-19a - Retention of Student Academic Records
  - PPM 4-21a - Awarding of Transfer Credit, and Credit by Examination
  - PPM 6-2a - Awarding of Transfer Credit
  - PPM 8-1a - Degree Requirements
  - PPM 8-11 - Evaluation of Faculty Members

ACTION

President's Council approved the recommended policy changes to be presented to the Board of Trustees for approval in April.

LYNX  
Administration

11. Don Gardner presented a recommendation for future administration of the LYNX system. Vice President's will review the recommendations in their divisions for feedback.

Organizational  
Changes - Purchasing  
and Public Safety

12. VP Tarbox reported that organizational changes had made in Administrative Services. Purchasing and Support Services has been embedded into Accounting Services and will report to Steve Nabor. Nancy Emenger will be appointed Director of Purchasing following Fred Hansen's retirement.

The Public Safety organization has been divided up as follows: Police Department, Environmental Health and

		<p>Safety and Emergency Planning will report to Brad Mortensen; Shuttle Bus and Fire Marshal will become part of Facilities Management and report to Kevin Hansen; Parking has already been assigned to Accounting Services. Dane LeBlanc has been appointed as Chief of Police.</p>																			
Location of Mr. Moench	13.	<p>VP Tarbox advised President's Council that the Moench Plaza will be redone this summer and the bricks will be replaced with stamped concrete. The Moench statute will be moved approximately 15 feet west between the two sidewalks and turned to face west. This change will be presented to members of the Moench family prior to the change.</p>																			
Staff Satisfaction Survey	14.	<p>VP Tarbox presented the revised staff satisfaction survey for President's Council review.</p>																			
ACTION		<p>President's Council approved the administration of the staff satisfaction survey.</p>																			
Council of Presidents (COP) Update	15.	<p>President Millner reviewed information discussed at the April 5 meeting of the COP.</p>																			
Parking Committee Recommendations	16.	<p>VP Tarbox presented a request from the parking committee to change the parking citation appeals process. They also requested a \$5 increase to "A" parking permits, and a \$2 increase to "W" permits.</p>																			
ACTION		<p>President's Council approved a parking permit increase of \$3 for "A" permits and \$2 for W permits. VP Tarbox will review the recommended parking citation changes with legal counsel.</p>																			
Communication Policy Proposal	17.	<p>Don Gardner and Alan Livingston presented a proposal to create one central electronic bulletin board for messages to be the official communication method with the campus community. This change will be presented to campus groups before it is implemented.</p>																			
Next Meetings	18.	<p>The next meetings of President's Council will be as follows:</p> <table border="0"> <tr> <td>Apr 20</td> <td>8:00-11:30 am</td> <td>Business</td> <td>Board Room</td> </tr> <tr> <td>Apr 27</td> <td>8:00-11:30 am</td> <td>Business</td> <td>Board Room</td> </tr> <tr> <td>May 4</td> <td>8:00-11:30 am</td> <td>Business</td> <td>Board Room</td> </tr> <tr> <td>May 11</td> <td>9:00-11:30 am</td> <td>Business</td> <td>Board Room</td> </tr> </table>				Apr 20	8:00-11:30 am	Business	Board Room	Apr 27	8:00-11:30 am	Business	Board Room	May 4	8:00-11:30 am	Business	Board Room	May 11	9:00-11:30 am	Business	Board Room
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