

**Minutes
Approved
PRESIDENT'S COUNCIL
March 24, 2004**

PRESENT:

President F. Ann Millner
Vice President Norm Tarbox
Interim Provost Kathleen Lukken
Interim Vice President Toni Weight
Vice President Vicki Gorrell
CIO Don Gardner
JoAnne Robinson

EXCUSED:

Forrest Crawford

Minutes	1. The meeting convened at 9:00 a.m.
Consent Calendar (Department Chair Appointments)	2. The minutes from the March 3 and March 10, 2004, meetings were approved.
(Early Retirement)	3. The following Consent Calendar items were approved: Jeff Grunow, Emergency Care & Rescue, three-year term, effective July 1, 2004. Kenneth Johnson, Health Administrative Services, three-year term, effective, July 1, 2004. Marie Kotter, Health Sciences, three-year term, effective July 1, 2004. Gary Godfrey, Foreign Languages & Literatures, 3-year term, effective July 1, 2004. Michael Palumbo, Performing Arts, 3-year term, effective July 1, 2004. L. Janell Poole, Administrative Specialist, Library effective July 30, 2004.
P-Card Policy Package	2. VP Tarbox reviewed proposed changes to the P-Card policy, including a proposed new policy PPM 5-25j, "Awards, Expressions of Sympathy, Food, Gifts and Flowers. The proposed changes will be discussed with Dean's Council and presented to the Board of Trustees for approval in April.

Minutes - President's Council

March 24, 2004

ISES Evaluation on Promontory Towers

1. VP Tarbox outlined the recommendations from an ISES evaluation of Promontory Towers performed by the State Division of Facilities and Construction Management. An engineering firm will be asked to conduct an assessment of the seismic condition before any repair work is begun.

Summer Campus Improvement Plans

5. VP Tarbox reported on planned improvement projects scheduled for the summer term and requested one-time funds to help cover the costs.

ACTION

President's Council approved the one-time funds request.

Human Resources/ Quality Support/ Wellness Program Annual Report

6. Stan Greenhalgh distributed the annual report books prepared by Human Resources and reviewed the material contained in the report with President's Council.

Course Fees

7. Interim VP Toni Weight presented additional course fees for review and approval.

ACTION

President's Council approved the proposed course fees.

2003-04 Program Review

8. Kathleen Lukken reviewed the 2003-04 Program Review report. This report will go to the Board of Trustees in April.

PPM 8-11, Criteria for Granting Tenure

9. Kathleen Lukken presented proposed changes to PPM 8-11, Criteria for Granting Tenure. These changes are editorial and will not require approval from the Board of Trustees.

ACTION

President's Council approved the proposed changes to PPM 8-11.

Policy Package

10. Kathleen Lukken presented proposed changes to the following policies:
PPM 4-21a, Credit by Examination or Petition
PPM 4-19, Grading Policies
PPM 6-4, Withdrawal
These changes are editorial and will not require approval from the Board of Trustees.

ACTION

President's Council approved the proposed changes.

Davis Campus - Proposed Room Rental Rates

11. Kathleen Lukken provided proposed rental rates for rooms at the Davis campus. These rates will be reviewed to determine if they follow the policy for room rentals on the Ogden campus.

Minutes - President's Council

March 24, 2004

PPM 5-17, University
Information Security
Plan

- 12. Rich Hill presented a new policy, PPM 5-17, University Information Security Plan

ACTION

President's Council approved PPM 5-17 to be taken to the Board of Trustees in April for approval.

Next Meetings

- 1. The next meetings of President's Council will be as follows:

Mar 31	8:00 - 11:30 am	Business	Board Room
Apr 7	8:00 - 11:30 am	Business	Board Room
Apr 14	9:00 - 11:30 am	Business	Board Room
Apr 21	8:00 - 11:30 am	Business	Board Room