

**Minutes**  
**PRESIDENT'S COUNCIL**  
**Approved**  
**March 12, 2008**

**PRESENT:**

President F. Ann Millner  
Vice President Norm Tarbox  
Provost Michael Vaughan  
Interim Vice President Brad Mortensen  
Interim CIO Jean Fruth  
Forrest Crawford  
JoAnne Robinson

**GUESTS:**

Dane LeBlanc  
Barry Gomberg  
Jerry Bovee  
Cherrie Nelson  
Bruce Bowen

**EXCUSED:**

Vice President Jan Winniford

	1.	The meeting convened at 9:00 a.m.
Minutes	2.	The minutes from the February 27, 2008 meeting were approved.
Consent Calendar	3.	There were no Consent Calendar items.
Background Check Policy	4.	Barry Gomberg reviewed the proposed Background Check Policy. Dane LeBlanc reported that he will be able to the checks without using an outside vendor.
ACTION		President's Council approved the proposed policy to be submitted to the Board of Trustees in May.
Emergency Response Update	5.	Dane LeBlanc advised President's Council that the exercise scheduled in May will be a discussion with the EOC team of the organizational structure and roles in the event of an emergency. An overview of an emergency operations center will be part of that exercise. The first exercise will be scheduled on June 4.
Radio Systems	6.	Dane LeBlanc outlined options for the purchase of radios. He recommended that Weber State University put in a trunking system that would allow access over the entire valley. Facilities Management would pay a portion of the purchase price because FM would use the system on a daily basis. If the university tied into the Utah Communications Agency Network (UCAN), which is the system police departments use, it would provide coverage over most of the state, but would include payment of monthly fees. Mr. LeBlanc will get more information on the UCAN system.

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PA and Messaging System

7. Dane LeBlanc reported that the PA system is currently being installed in the Social Science building. Once we have a messaging system in place we need to determine how, when and who will send messages. Students will need to be convinced to sign up to receive text messages.

Customer Service Training

8. Cherrie Nelson reported that a group had been organized to work on telephone answering on campus. They identified four major groups areas: Telephones, in person, e-mail and web pages that need to be addressed. Ms. Nelson recommended that we focus on telephones right now and that standards be developed for the university. President Millner stated that we should start with the front line people. VP Tarbox suggested that the supervisors of front line people need to be consulted.

Non-Resident Tuition

9. VP Tarbox discussed possible options for non-resident tuition. The State Board of Regents passed a policy that allows institutions to change the relationship between resident and non-resident tuition.

Next Meetings

10. The next meetings of President's Council will be as follows:

Mar 26	8:00 - 11:30 am	Board Room
Apr 9	9:00 - 11:30 am	Board Room