

**Minutes**  
**PRESIDENT'S COUNCIL**  
**Approved**  
**March 7, 2007**

PRESENT:

President F. Ann Millner  
Vice President Norm Tarbox  
Provost Michael Vaughan  
Vice President Jan Winniford  
Interim Vice President Brad Mortensen  
CIO Don Gardner  
JoAnne Robinson

Minutes	1. The meeting convened at 8:00 a.m.
Consent Calendar (Department Chair Appointments)	2. The minutes from the February 21, 2007 meeting were approved.
(Early Retirement)	3. The following Consent Calendar items were approved:  Paul Eberle, Respiratory Therapy, 3-year term, beginning July 1, 2007.  Jeff Grunow, Emergency Care & Rescue, 3-year term, beginning July 1, 2007.  Marie Kotter, Health Sciences, 3-year term, beginning July 1, 2007.  Larry Dooley, Performing Arts, 3-year term, beginning July 1, 2007.  Thomas Mathews, Foreign Languages & Literatures, 3-year term, beginning July 1, 2007.  Roger Crockett, Automotive Technology, Total Early Retirement, beginning July 1, 2007.
Credit by Examination	4. Provost Vaughan outlined a policy change that grants a student credit just as if they had taken a course when they take a test and pass.
ACTION	President's Council approved the granting of credit when a student passes a course by taking a test.

**Minutes - President's Council**

**March 7, 2007**

- |  |     |  |
|--|-----|--|
| Course Fees                              | 5.  | Provost Vaughan reviewed a list of course fees that will be changing. President's Council asked for more information on courses where the change appears to be very big.   |
| Medical Benefits Update                  | 6.  | VP Tarbox reported that the medical benefits steering committee has been reviewing material received on bids. He believes that their recommendation will be that no changes be made in the carrier plan design or cost features to the employees. Adequate money was received from the legislature to cover cost increases. The steering committee feels very strongly that choice of network should still be an option. |
| Real Estate Issues                       | 7.  | VP Tarbox advised President's Council that a request had been received from Utah State University to lease space at our Gordon Avenue property in Layton. An inventory will be prepared of all space currently being leased to USU.  |
| 2007-08 Budget Update                    | 8.  | VP Tarbox reviewed the 2007-08 budget decisions. Contract employees and early retirees will receive a 3.5% increase. Vice Presidents will review merit and equity decisions, and if adjustments are necessary it will be brought back to President's Council.  |
| Provisioning for Electronic Services     | 9.  | Don Gardner provided a provisioning chart for electronic services. This outlines services provided based on roles.   |
| Request for Rental Waiver                | 10. | President Millner reported that she had received a request for a rental waiver from the American Cancer Society for use of space in the Browning Center. VP Tarbox stated that all waivers for the Browning Center for the current year have been granted.   |
| Professional and Classified Staff Awards | 11. | President's Council reviewed the recommendations for professional and classified staff awards. Vice President will research nominees in their divisions and provide feedback.  |
| Master Planning Process                  | 12. | President's Council discussed the master planning process and areas that should be included.   |
| Enrollment Improvements                  | 13. | Provost Vaughan outlined several ideas to improve enrollment during the summer.  |
| Next Meetings                            | 14. | The next meetings of President's Council will be as follows:<br><br>Mar 28            8:00-11:30 am            Board Room<br>Apr 11            9:00-11:30 am            Board Room   |