

**Minutes**  
**PRESIDENT'S COUNCIL**  
**Approved**  
**March 1, 2006**

**PRESENT:**

President F. Ann Millner  
Vice President Norm Tarbox  
Provost Michael Vaughan  
Vice President Vicki Gorrell  
Vice President Jan Winniford  
CIO Don Gardner  
JoAnne Robinson

**EXCUSED:**

Forrest Crawford

**GUESTS:**

Rich Hill  
Doug Richards  
Bryce Barker  
Steve Nabor  
Brian Shuppy  
Maria Villaseñor - Signpost

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| Consent Calendar<br><br>(Sabbatical Leave)<br><br>(Department Chair Appointment)<br><br>Policy on Use of Institutional Resources<br><br>PPM 4-6 - Statement: Faculty Work Load and PPM 3-50 - Supplemental Pay, Faculty<br><br>ACTION<br><br>Legislative Report<br><br>Information Security Task Force | <ol style="list-style-type: none"><li>1. The meeting convened at 8:00 a.m.</li><li>2. The following Consent Calendar item was approved:<br/><br/>Ronald Peterson, Associate Professor, Computer Science, Spring Semester 2007<br/><br/>Stephanie Bossenberger, Dental Hygiene, 3-year term, beginning July 1, 2006.</li><li>3. President Millner presented a policy from the Commissioner of Higher Education regarding the use of State resources to initiate or advance litigation against the State.</li><li>4. Provost Vaughan reported that the recommended changes to these policies provide better clarity with regard to who is responsible to determine whether faculty can engage in overload and a change in the amount of supplemental pay faculty can receive.<br/><br/>President's Council approved the recommended revisions to PPM 4-6 and PPM 3-50 to be presented to the Board of Trustees for approval.</li><li>5. President Millner reviewed legislative action regarding compensation and tuition.</li><li>6. Kathleen Miller, Director of Internal Audit, reported that an information security function has been established in Internal Audit in response to the audit conducted by LBL Technology. She presented a list of people recommended as members of an Information Security Task Force that</li></ol> |
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		would review current practices and risks to the university, and required actions.
ACTION		President's Council approved the recommended Information Security Task Force.
PPM 5-4d - Contracts	7.	VP Tarbox presented proposed policy PPM 5-4d - Contracts for submittal to the Board of Trustees for approval
ACTION		President's Council authorized submitting PPM 5-4d - Contracts to the Board of Trustees for approval.
Mobile Communication Procedures	8.	Don Gardner reviewed the proposed policy and procedures recommended for mobile communication devices.
ACTION		President's Council authorized submitting the proposed procedure to the Board of Trustees for approval.
Registration Process Changes	9.	Steve Nabor, Associate Vice President for Financial Services, and Brian Shuppy, Manager of Institutional Research, reviewed recommended changes in the registration process based on experience of Fall and Spring semester and information collected in a survey of students whose classes had been dropped for non payment of tuition by the deadline. The recommendations are that the practice of dropping classes before the beginning of the semester be discontinued and that all refunds be issued after third week. Divisions will provide feedback by next week.
Next Meetings	10.	The next meetings of President's Council will be as follows:  Mar 8            8:00-11:30 am    Business    Board Room Mar 15          8:00-11:30 am    Business    Board Room Mar 22          8:00-11:30 am    Business    Board Room Mar 29          8:00-11:30 am    Business    Board Room