

**Minutes  
Approved  
PRESIDENT'S COUNCIL  
January 19, 2005**

**PRESENT:**

President F. Ann Millner  
Vice President Norm Tarbox  
Provost Michael Vaughan  
Vice President Vicki Gorrell  
Interim Vice President Toni Weight  
CIO Don Gardner  
Wangari Wa Nyatetu Waigwa  
JoAnne Robinson

**GUESTS:**

Brad Mortensen  
Brian Shuppy  
Bruce Bowen

Minutes	1. The meeting convened at 8:00 a.m.
Consent Calendar (Sabbatical Leaves)	2. The minutes from the December 15, 2004, meeting were approved with changes.
(Early Retirement)	3. The following Consent Calendar items were approved:  Joanne L. Lawrence, Professor, Performing Arts, Academic Year 2005-06.  Michelle Heward, Associate Professor, Criminal Justice, Fall Semester 2005.  Judith Pratt, Associate Professor, Nursing, Spring Semester 2006.  Debra Huber, Professor, Nursing, Fall Semester 2005.  Fred E. Hansen, Director of Purchasing, effective April 15, 2005.
Utah System of Higher Education Scholar-in-Residence	4. President Millner reported that L. Jackson Newell has been appointed Utah System of Higher Education Scholar-in-Residence for the year 2005, and is available to lecture, lead seminars and consult with academic leaders and faculty groups.
Preparations for 2005 Legislative Session	5. President's Council discussed preparation for the 2005 legislative session.

**Minutes - President's Council**

**January 19, 2005**

- |                                       |     |  |
|---------------------------------------|-----|--|
| Student Financial Aid                 | 6.  | President's Council reviewed student financial aid information provided in a briefing from the State Board of Regents  |
| Rental Fee Waiver Requests            | 7.  | President's Council reviewed two requests for rental waivers: one request is for a benefit concert in the Browning Center in February, and the second request is from the Weber State Credit Union to hold their annual meeting at the Dee Events Center.  |
| ACTION                                |     | President's Council approved both rental waiver requests.  |
| P-Card Training                       | 8.  | VP Tarbox presented lists of people who haven't completed the required P-card training. Authorization to use the purchasing cards will be terminated if the training isn't completed by March 1.   |
| 2005-2006 Student Fees Budget         | 9.  | VP Tarbox provided preliminary student fee budget figures for 2005-2006.   |
| Rental Costs on Wasatch Hall for HPHP | 10. | Health Promotion and Human Performance will be moving into Wasatch Hall during renovation of Swenson. President's Council discussed several scenarios to cover the expense of bringing Wasatch Hall back online.   |
| Policy Changes                        | 11. | VP Vaughan presented editorial changes to PPM 8-12 - Dated Guidelines for the Ranking/Tenure Review Processes, PPM 8-17 - Action by Department Committee, PPM 8-18 - Action by College Committee, and PPM 8-20 - Action by Provost. Requested changes to PPM 4-17 - Academic Rules, Regulations & Standards and PPM 4-21a - Credit by Examination or Petition will require approval by the Board of Trustees |
| ACTION                                |     | President's Council approved editorial changes to PPM 8-12, PPM 8-17, PPM 8-18 and PPM 8-20. They also approved PPM 4-17 and PPM 4-21a to be taken to the Board of Trustees for approval.  |
| Creation of Three Quasi-Endowments    | 12. | VP Gorrell reported that the Chair of the School of Accountancy would like to create three quasi-endowments. This request has been approved by Accounting Services   |
| ACTION                                |     | President's Council approved the creation of quasi-endowments for the School of Accountancy.   |
| Ski Club Quasi-Endowment              | 13. | VP Gorrell presented a request from the Ski Club to create a quasi-endowment.  |

**Minutes - President's Council**

**January 19, 2005**

**ACTION**

President's Council approved the creation of a quasi-endowment for the Ski Club.

**Table Top Exercise**

- 14. Brad Mortensen reported that the Emergency Planning Committee would be conducting a crisis management exercise in January. This exercise will serve as an introduction to the Emergency Operation Plan.

**Scannell & Kurz Update**

- 15. The Tuition Discounting Workgroup has identified possible steps to improve WSU's use of tuition discounts.

**Sky Room Subsidy**

- 16. President's Council discussed the subsidy currently required to keep the Sky Room open and possible options.

**Phonetic Operator and Clustered Servers**

- 17. Don Gardner reported that a phonetic operator system is available to find campus phone numbers. It is available at extension 8888.

Groupwise is now capable of running on clustered servers, which provide automatic backup. The upgrade will be done by Groupwise post office and will begin with the Miller Administration Building.

**Next Meetings**

- 18. The next meetings of President's Council will be as follows:

Jan 26	8:00-11:30 am	Business	Pres. Office
Feb 2	8:00-11:30 am	Business	Pres. Office
Feb 16	8:00-11:30 am	Business	Pres. Office
Feb 23	8:00-11:30 am	Business	Pres. Office