# Minutes

**Approved**

**PRESIDENT’S COUNCIL**

**October 15, 2003**

**PRESENT:**
- President F. Ann Millner
- Vice President Norm Tarbox
- Vice President Anand K. Dyal-Chand
- Vice President Vicki Gorrell
- CIO Don Gardner
- JoAnne Robinson

**EXCUSED:**
- Interim Provost Kathleen Lukken
- Forrest Crawford
- GUEST:
  - Kathleen Miller

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<table>
<thead>
<tr>
<th>1.</th>
<th>The meeting convened at 8:00 a.m.</th>
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<tbody>
<tr>
<td>2.</td>
<td>The minutes from the September 24, 2003, meeting were approved.</td>
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<td>3.</td>
<td>The following Consent Calendar items were approved:</td>
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<tr>
<td></td>
<td>(Sabbatical Leave) Chloe Merrill, Professor, Child &amp; Family Studies, Fall Semester 2004</td>
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<td></td>
<td>(Retirement) Ronald L. Curtis, Landscape Foreman, effective 12/31/03.</td>
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<td>4.</td>
<td>President Millner reviewed material from the October 14th Council of President’s Meeting</td>
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<td>5.</td>
<td>VP Tarbox and Kevin Hansen, Assistant Vice President of Facilities Management, reviewed proposed changes to PPM 5-44, Lock &amp; Key Policy. The proposed changes will now be reviewed with Dean’s Council and second level management.</td>
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<td>6.</td>
<td>Representatives from MHTN reported on their meetings with focus groups on campus regarding renovation of the Shepherd Union Building.</td>
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<td>7.</td>
<td>VP Tarbox requested President’s Council suggestions on a proposed survey for insured employees.</td>
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<td>8.</td>
<td>VP Tarbox discussed master planning priorities for Buildings 1, 2, 3 and 4.</td>
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<td>9.</td>
<td>Don Gardner reviewed the current ITIP Calendar for system conversion.</td>
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<td>10.</td>
<td>VP Gorrell presented a request for rental waiver discount. President’s Council discussed strategies to deal with the increasing number of requests for free or reduced rental of university facilities.</td>
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<tr>
<td>Topic</td>
<td>Action Description</td>
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<td>Fire Suppression System for Promontory Towers</td>
<td>VP Dyal-Chand discussed the possibility of installing a fire suppression system in Promontory Towers. VP Tarbox will review the study done by Big D Construction on long term use of Promontory Towers and determine if an ISIS evaluation should be performed.</td>
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<tr>
<td>Parking at Davis Campus</td>
<td>VP Tarbox reported that there are parking problems on Tuesday and Thursday evening at the Davis campus. He recommended that Weber State proceed with opening a new parking area on that campus by performing excavation and road base work this fall so that the area can be used as overflow parking through the winter. In the spring this could be presented to DFCM as a viable paving project. President’s Council approved the recommendation to perform excavation and road base work on a new parking lot at the Davis campus.</td>
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<td>Next Meetings</td>
<td>The next meetings of President’s Council will be as follows:</td>
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<tr>
<td></td>
<td>Oct 22  No meeting</td>
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<td>Oct 29  8:00 - 11:30 am  Business  Board Room</td>
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<td>Nov 5   8:00 - 11:30 am  Business  Board Room</td>
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<td>Nov 12  9:00 - 11:30 am  Business  Board Room</td>
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<td>Adjourn</td>
<td>The meeting adjourned at 11:20 a.m.</td>
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