Minutes
Approved
PRESIDENT’S COUNCIL
September 15, 2004

PRESENT:  EXCUSED:
President F. Ann Millner  Interim Vice President Toni Weight
Vice President Norm Tarbox
Interim Provost Jeff Livingston
Vice President Vicki Gorrell
CIO Don Gardner
Wangari Wa Nyatetu Waigwa
JoAnne Robinson

1. The meeting convened at 8:00 a.m.

2. The minutes from the September 8, 2004, meeting were approved.

3. There were no Consent Calendar items:

4. President Millner reviewed the agenda for the Governor’s Forum on September 27 and President’s Council discussed who would attend.

5. President’s Council reviewed Fall semester enrollment numbers and discussed strategies to improve recruitment.

6. VP Tarbox requested a revision to PPM 5-25j, (Awards, Expressions of Sympathy, Food, Gifts & Flowers), to include agency or contract funds. When funds are from an external source, that contract governs their use, not PPM 5-25j.

ACTION

President’s Council approved the revision to PPM 5-25j.

7. VP Tarbox reported that the Fire Marshall, Dennis Montgomery, is concerned about the lack of response to some violations noted during inspections, and requested that President’s Council members follow up on these violations.

8. Jeff Livingston presented the revisions to the administrative standing committees under the direction of the Provost’s office.
President’s Council approved the Academic Affairs administrative standing committees.

The next meetings of President’s Council will be as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Type</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sep 22</td>
<td>9:00-11:30 am</td>
<td>Business</td>
<td>Pres. Office</td>
</tr>
<tr>
<td>Sep 29</td>
<td>8:00-11:30 am</td>
<td>Business</td>
<td>Pres. Office</td>
</tr>
<tr>
<td>Oct 6</td>
<td>No meeting</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oct 13</td>
<td>9:00-11:30 am</td>
<td>Business</td>
<td>Pres. Office</td>
</tr>
</tbody>
</table>