Minutes
Approved
PRESIDENT’S COUNCIL
March 31, 2004

PRESENT:
President F. Ann Millner
Vice President Norm Tarbox
Interim Provost Kathleen Lukken
Interim Vice President Toni Weight
Vice President Vicki Gorrell
CIO Don Gardner
Forrest Crawford
JoAnne Robinson

GUEST:
Stan Greenhalgh

1. The meeting convened at 8:00 a.m.

Minutes
2. The minutes from the March 24, 2004, meeting were approved.

Consent Calendar
3. The following Consent Calendar item was approved:

$300.00 Bonus
4. VP Tarbox reviewed information received from the State regarding the $300.00 bonus for employees.

One-Time Request/
Rental Fee Waiver
5. VP Tarbox recommended approval of a request from the American Cancer Society for waiver of rental for use of the football field. This request is in compliance with the policy adopted by President’s Council for waiver of rent for Tier 2 facilities.

ACTION
President’s Council approved the request.

One-Time Request/
Juan Williams Event
6. Forrest Crawford reported that this request would help cover expenses to bring Juan Williams to campus for the Brown v. Board of Education commemoration that were not covered by donor commitment.

ACTION
President’s Council approved the one-time funds request.

One-Time Funding/
ITIP Funding
7. VP Tarbox informed President’s Council the Banner project was slightly under budget and that it was Don
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<th>Minutes - President’s Council</th>
<th>March 31, 2004</th>
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<tr>
<td>Gardner’s recommendation that funds in the Banner one-time funds drawing account be used to address network security issues.</td>
<td><strong>ACTION</strong> President’s Council approved the recommendation.</td>
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<td>KVAC Endowment 8. VP Gorrell reported that there will be approximately $500,000 left in the Kimball Visual Arts Center gift account following completion of construction. It is requested that these funds be transferred to a quasi endowment.</td>
<td><strong>ACTION</strong> President’s Council approved the request to establish a quasi endowment with $500,000 of the funds remaining in the Kimball Visual Arts Center gift account.</td>
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<td>Swenson Timetable Update 9. VP Tarbox outlined the recommendation from the State Department of Facilities and Construction Management (DFCM) that the architect and contractor work together on the Swenson facility project from the beginning. It is anticipated that the building will be taken off line as soon as classes are over in May and will be available for opening of school in August 2005.</td>
<td><strong>Early Retirement and Premium Sharing</strong> President’s Council discussed options to begin premium sharing among early retirement participants. An open enrollment session will be scheduled to discuss premium sharing with early retirees.</td>
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<td>Internal Coordination of Benefits 11. VP Tarbox reported that the discount for internal coordination of benefits has been discontinued in our medical insurance benefits packages. WSU will negotiate for a continuation of this benefit for one additional year and form a group to study options for future years.</td>
<td><strong>Pay Plan Adjustment</strong> VP Tarbox recommended that the pay plan ranges for classified and professional staff be adjusted by 1% plus $500.</td>
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<td>Pay Plan Adjustment 12.</td>
<td><strong>ACTION</strong> President’s Council approved the recommendation to adjust the pay plan ranges for classified and professional staff by 1% and $500.</td>
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<td>Promotion/Tenure/Emeriti Faculty Recommendations 13. Kathleen Lukken presented recommendations for faculty promotion, tenure and emeriti faculty to be approved and forwarded to the Board of Trustees for approval.</td>
<td><strong>ACTION</strong> President’s Council approved the promotion, tenure and emeriti faculty recommendations to be taken to the Board of Trustees in April.</td>
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14. An all day planning session was scheduled for Wednesday, June 2, 2004.

15. President’s Council discussed the agenda for the Opening of School event in August.

16. The next meetings of President’s Council will be as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>Apr 7</td>
<td>8:00 - 11:30 am</td>
<td>Business</td>
<td>Board Room</td>
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<tr>
<td>Apr 14</td>
<td>9:00 - 11:30 am</td>
<td>Business</td>
<td>Board Room</td>
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<tr>
<td>Apr 21</td>
<td>8:00 - 11:30 am</td>
<td>Business</td>
<td>Board Room</td>
</tr>
<tr>
<td>Apr 28</td>
<td>9:00 - 11:30 am</td>
<td>Business</td>
<td>Board Room</td>
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