

Minutes
PRESIDENT'S COUNCIL
Approved
December 6, 2010

PRESENT:

President F. Ann Millner
Provost Mike Vaughan
Vice President Norm Tarbox
Vice President Jan Winniford
Vice President Brad Mortensen
Vice President Bret Ellis
JoAnne Robinson

GUESTS:

Steve Nabor
Ron Smith
Jerry Bovee
Nancy Collinwood
Amy Crosbie

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| Minutes | 1. The meeting convened at 8:00 a.m. |
| Consent Calendar
(Early Retirement) | 2. The minutes from the November 29, 2010, meeting were approved. |
| (Sabbatical Leave Request) | 3. The following Consent Calendar items were approved:

Brad M. Larsen, Intercollegiate Athletics, beginning March 31, 2011. |
| (Department Chair Appointment) | Andy Drake, Manufacturing and Mechanical Engineering Technology, Academic Year 2011-12. |
| Pay Card | Amy Reinmann, Learning English for Academic Purposes, 3-year term beginning December 1, 2010. |
| PPM 5-25j, Awards, Expressions of Sympathy, Food, Gifts & Flowers | 4. Steve Nabor reported that a system has been developed for employees who don't want to use direct deposit. Direct deposit notices will now be sent through the e-Weber portal. Employees not currently enrolled in direct deposit will have the options of enrolling in direct deposit or receiving a "PayCard," a multi-use payroll debit card. All affected employees will be contacted. Human Resources has developed training. President Millner requested that they contact PSAC and CSAC and the Faculty Senate Chair. |
| | 5. VP Winniford indicated that there was some confusion about the intent of PPM 5-25j. VP Tarbox replied that when the policy was written the common understanding was that a function needed to be approved at the vice |

		president level and gifts given to everyone needed to be less than \$5.00.
ACTION		Accounting Services will prepare a one-page guidelines document.
Ogden City Water Line	6.	VP Tarbox advised President's Council that four or five public meetings have been conducted regarding the water pipe line Ogden City wants to construct across WSU property near the Bonneville Shoreline Trail. It was suggested that another presentation be scheduled on campus with advance notice. Also, Provost Vaughan and VP Tarbox will meet with Mary Hall from Weber Pathways.
Homecoming	7.	Nancy Collinwood, Director of Student Activities, and Jerry Bovee, Director of Intercollegiate Athletics, thanked President's Council for their support of Homecoming. Homecoming 2010 was a great success.
ACTION		President's Council agreed to support Homecoming 2011 at the same level as 2010, \$10,000. Divisions will also provide support similar to last year.
Academic Achievement Plan	8.	VP Tarbox and Jerry Bovee reviewed the academic improvement plan for the football program. WSU did not apply for a waiver from the NCAA this year. Athletes applying for admission will be required to have a 2.75 GPA, with the Athletic Director having clearance to make exceptions in specific cases. Grade checks will continue and class attendance will be enforced. A penalty structure is in place.
ACTION		President's Council approved the Academic Achievement Plan.
Legislative/ Congressional Intern Program	9.	President Millner reported that government relations people at Utah State University are actively working to increase internship possibilities for students in Washington, D.C. WSU would be able to provide more internship possibilities if we had someone working to build relationships in Washington. The proposal is to have Shule Bishop, WSU Government Liaison, take a greater role with the goal being to publicize and recruit students and encourage them to apply for internships. VP Mortensen will explore this possibility and the coordination required.
Internal Audit Director Appointment	10	President Millner announced that Bryce Barker will be appointed Director of Internal Audit. This appointment

		needs to be submitted for approval by the Board of Trustees at their December 14 meeting.
Mission Statement	11.	Provost Vaughan reported that the proposed mission statement revisions had been passed by Faculty Senate with no changes. This statement needs to be approved by the Board of Trustees.
ACTION		President's Council approved the proposed revisions to the WSU Mission Statement. The statement will be submitted to the Board of Trustees for their approval.
PPM 10-2, Acceptable Use Policy	12.	VP Ellis presented proposed changes to PPM 10-2, Acceptable Use Policy. He added that policies will be created to address mobile devices.
ACTION		President's Council approved the proposed changes to PPM 10-2, Acceptable Use Policy. The policy will be submitted to the Board of Trustees for their approval.
Next Meetings	13.	The next meetings of President's Council will be as follows: Jan 3 8:00 am - 11:00 am Board Room Jan 31 8:00 am - 11:00 am Board Room