

Minutes
Approved
PRESIDENT'S COUNCIL
December 3, 2003

PRESENT:

President F. Ann Millner
Vice President Norm Tarbox
Interim Provost Kathleen Lukken
Vice President Anand K. Dyal-Chand
Vice President Vicki Gorrell
CIO Don Gardner
JoAnne Robinson

EXCUSED:

Forrest Crawford
GUESTS:
Barry Gomberg
Mary Schwab
Kathleen Miller
Cherry Nelson
Shelly Henson
Judy King
Rich Hill

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| Minutes | 1. The meeting convened at 8:00 a.m. |
| Consent Calendar
(Sabbatical Leaves) | 2. The minutes from the November 26, 2003, meeting were approved with changes.

3. The following Consent Calendar items were approved:

Brenda Kowalewski, Associate Professor,
Sociology & Anthropology, Fall Semester 2004.

Richard Grow, Professor, Psychology, Spring
Semester 2005. |
| Gordon Avenue
Facility Rental Rates | 4. Kathleen Lukken presented proposed rental rates for the Gordon Avenue facility. The Vice Presidents will review the proposal and it will be brought back to President's Council |
| WSU Scholarships | 5. Kathleen Lukken provided background information and an overview of WSU scholarships. |
| UTA Presentation | 6. UTA representatives and President's Council discussed the Ed Pass program and possible future options. |
| Strategic Training &
Development
Committee | 7. The ad hoc committee discussed strategies to address training issues on campus, particularly training required to address new regulations. |
| Affirmative Action
Plan | 8. Barry Gomberg reviewed the Affirmative Action Plan. Summary information by division will be prepared. |
| Gramm Leach Bliley
Privacy Policy | 9. Rich Hill presented a draft policy to address privacy issues. |
| P-Card Policy
Options | 10. VP Tarbox discussed proposed revisions in policy and procedure for use of university P-Cards. |

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One-Time Item - Risk Assessment

- 11. VP Tarbox requested use of one time funds to have an outside accounting firm perform a financial risk assessment as requested by the Board of Trustees Audit Committee.

ACTION

President's Council approved the request.

Board of Trustees Meeting

- 12. President's Council discussed the agenda for the December Board meeting.

Next Meetings

- 13. The next meetings of President's Council will be as follows:

Dec 10	9:00 - 11:30 am	Business	Board Room
Dec 17	8:00 - 11:30 am	Business	Board Room
Jan 7	8:00 - 11:30 am	Business	Board Room
Jan 14	8:00 - 5:00 pm	Retreat	TBD