Minutes
PRESIDENT'S COUNCIL
Approved
November 20, 2013

PRESENT: GUESTS:
President Chuck Wight   Patti Cost
Vice President Norm Tarbox   Andrea Grover
Provost Mike Vaughan
Vice President Jan Winniford
Vice President Brad Mortensen
Vice President Bret Ellis
Rich Hill
Adrienne Andrews

	1.	The meeting convened at 8:00 a.m.
Minutes	2.	The minutes from the November 6, 2013 meeting were approved with changes.
Consent Calendar	3.	There were no Consent Calendar items.
College of Social & Behavioral Sciences Tenure Document	4.	Provost Vaughan presented the Policy on Tenure for the College of Social & Behavioral Sciences for approval by President's Council
ACTION		President's Council approved the Policy on Tenure for the College of Social & Behavioral Sciences. The policy will be submitted to the Board of Trustees for approval.
College of Science Post-Tenure Review	5.	Provost Vaughan presented the College of Science Post-Tenure Review document for approval by President's Council.
ACTION		President's Council approved the College of Science Post-Tenure Review policy. The policy will be submitted to the Board of Trustees for their approval.
IT Risk Assessment	6.	VP Ellis introduced Andrea Grover, who heads the IT security office, to provide an update on IT risk assessment. Andrea Grover reported that the top five issues were: • Lack of knowledge of data flow and data storage outside the data center. A program called Identity Finder discovers credit card numbers or social security numbers that are stored. President's Council agreed that an effort should be made to

		scan all computers on campus for data that shouldn't be stored.
		• E-Discovery Requirements - Vault facilitates discovery of digital communications. WSU legal counsel advises that all data be kept as long as storage capability will allow.
		• Phishing Awareness and Information Security skills and training - Information and instructions have been sent out to campus. The web page has been updated with relevant information.
		• Lack of Audit Logging - we are working with the University of Utah to develop a logging system. This will track who is logging into the system, etc. We will try to purchase a program from Novell using points we have accumulated.
		• FTC Red Flag Compliance and Identity Theft Training - some revisions are required. Annual training is required for areas that accept credit cards.
		Progress has also been made on concerns outside the top five issues.
Technology Roadmap	7.	VP Ellis updated President's Council on improvements to software distribution provided by the switch to the Microsoft Systems Center. He requested the vice president's to support the installation of Active Directory (AD) on all computers by June.
403B Auto Enrollment	8.	VP Tarbox reported that one issue the Retirement Committee faces is getting people to retire. They are considering providing auto enrollment in a 403B. Employees would be able to opt out of that program.
		Provost Vaughan suggested the university look at the possibility of matching some portion of the amount invested as an incentive. President Wight suggested that making it easy to sign up or make changes could also be an incentive.
		VP Tarbox will bring this item back to President's Council when more information has been collected.
WSU/PEHP Arrangement	9.	President's Council discussed Weber State University's arrangement with PEHP.
Definition of Directory Information	10.	Rich Hill, University Legal Counsel, urged President's Council to examine what has been defined as directory information by the university. He advised that date of birth, in particular, be removed from directory information. President's Council agreed that date of birth should be removed and that they would look at the remaining items

defined as directory information and make specific recommendations.

Outstanding Non-Exempt and Exempt Staff Awards

11.   President's Council reviewed the recommendations received from the outstanding staff awards committee and made suggestions.

Next Meetings

12.   The next meeting of President's Council will be as follows:

Dec 18   8:00 am - 10:00 am   Board Room