

**Minutes
Approved
PRESIDENT'S COUNCIL
November 3, 2004**

PRESENT:

President F. Ann Millner
Vice President Norm Tarbox
Interim Provost Jeff Livingston
Dr. Michael Vaughan
Vice President Vicki Gorrell
Interim Vice President Toni Weight
CIO Don Gardner
Wangari Wa Nyatetu Waigwa
JoAnne Robinson

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| Minutes | 1. The meeting convened at 8:00 a.m. |
| Consent Calendar

(Sabbatical Leaves) | 2. The minutes from the October 27, 2004, meeting were approved with changes. |
| (Administrative
Leave) | 3. The following Consent Calendar items were approved

Jonathan B. Clark, Associate Professor, Zoology, Fall Semester 2005.

Carl Grunander, Professor, Sales & Service Technology, Spring Semester 2006.

Richard P. Atkinson, Associate Professor, Psychology, November 5, 2004 to June 30, 2005. |
| Athletics Actuals | 4. VP Tarbox reviewed the Athletics Statement of Revenue and Expenditures FY2003-2004 Budget, FY2003-2004 Actual, FY 2004-2005 Budget with President's Council. This report will be presented to the Board of Trustees. |
| Bookstore Status
Report | 5. VP Tarbox, Craige Hall and Steve Nabor provided a status report on bookstore operations and made recommendations for future operation. |
| ACTION | President's Council approved the recommendations. |
| Rental Fee Waiver | 6. VP Tarbox presented a request from (Performing Artists Lengthening Strides (PALS) for a waiver of the rental fee for the Allred Theater for a performance on November 10. |

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| ACTION | | President's Council approved the rental waiver. |
| Planning Group #2 Status Report | 7. | VP Tarbox reviewed Planning Group #2 activities and recommendations that will be reported to the University Planning Council. |
| One-Time Bonus Letter | 8. | VP Tarbox reported that the payroll office will send out a memo informing employees that the one-time bonus funded by the Utah Legislature will be included in the December 3 payroll checks. |
| Budget Urgencies | 9. | President's Council reviewed the budget urgencies list for 2005-2006. |
| Possible Emergency Operations Center | 10. | VP Tarbox presented a proposal to develop an emergency operations center on campus. Several sites will be considered. |
| ACTION | | President's Council approved the establishment of an emergency operations center. |
| 2005-2006 Student Fee Recommendation Committee | 11. | Toni Weight requested approval of the membership of the Student Fee Recommendation Committee. |
| ACTION | | President's Council approved membership of the Student Fee Recommendation Committee. |
| GLB Update | 12. | Rich Hill and Kathleen Miller reviewed information they obtained at a conference on GLB and how it will effect universities. |
| Computer Security Follow-Up | 13. | Don Gardner reviewed information that will be sent out across campus regarding computer security responsibilities and standards. |
| Capital Repair & Replacement | 14. | VP Tarbox reported on the use of funds for repair and replacement in buildings supported by auxiliary system revenue bonds. |
| Next Meetings | 15. | The next meetings of President's Council will be as follows:

Nov 10 9:00-11:30 am Business Pres. Office
Nov 17 8:00-11:30 am Business Pres. Office
Nov 24 8:00-11:30 am Business Pres. Office
Dec 1 8:00-11:30 am Business Pres. Office |