

**`Minutes
Approved
PRESIDENT'S COUNCIL
October 27, 2004**

PRESENT:

President F. Ann Millner
Vice President Norm Tarbox
Interim Provost Jeff Livingston
Dr. Michael Vaughan
Vice President Vicki Gorrell
Interim Vice President Toni Weight
CIO Don Gardner
Wangari Wa Nyatetu Waigwa
JoAnne Robinson

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| Minutes | 1. The meeting convened at 8:00 a.m. |
| Consent Calendar | 2. The minutes from the October 20, 2004, meeting were approved with changes. |
| University Planning Council | 3. There were no Consent Calendar items. |
| Athletic Camps and Clinics | 4. President Millner reviewed the draft agenda for the November 5 University Planning Council meeting. |
| ACTION | 5. VP Tarbox requested approval for collection of fees for athletic camps and clinics to be moved from the Conferences Services office to the Dee Events Center ticket office because these camps and clinics must be audited to NCAA standard. An implementation groups will be formed to be ready for the next cycle of camps.

President's Council approved the request. |
| Voluntary Sick Leave Committee | 6. VP Tarbox proposed that a new administrative standing committee be formed to over see the shared leave pool and the benevolence fund and provided a list of people willing to serve on that committee. |
| ACTION | President's Council approved the Voluntary Sick Leave/Benevolence Fund Administration Committee. |

Minutes - President's Council

October 27, 2004

05-06 Budget
Urgencies Update

7. VP Tarbox reviewed the list of preliminary budget priorities for the 2005-2006 fiscal year.

Utah Musical Theater

8. Jeff Livingston discussed with President's Council possible short and long term options for Utah Musical Theater.

Christmas Parade

9. Toni Weight discussed the Christmas Parade with President's Council.

ACTION

President's Council approved participation in the Christmas Parade.

Scholarship
Campaign

10. VP Gorrell advised President's Council that University Relations will conduct a general university appeal for funds for scholarships.

WebCT Vista
Incident Report

11. Don Gardner presented an incident report summary for the May 2004 problems encountered by WebCT Vista users. The complete report can be found at:
<http://weber.edu/ITDivision/CIOoffice/WebCTVista.html>.

WiMax

12. Don Gardner reported that discussions were underway to help fund wireless broadband infrastructure.

E-Mail Delivery

13. Don Gardner advised President's Council that there had been a problem concerning delayed e-mail and reported that additional monitoring will be provided to correct the problem.

Network Security

14. Don Gardner provided a follow-up report on the hacking incident with the Chartwells computer.

Departmental
Computer Security

15. Don Gardner reviewed a bulletin that will be distributed to faculty and staff. President Millner encouraged a centralized approach to providing firewall protection.

Real Estate
Contracting

16. VP Tarbox requested approval to centralize real estate contracting through Jim Harris and Rich Hill.

ACTION

President's Council approved the request.

Auxiliary Reports

17. Toni Weight supplied copies of preliminary auxiliary reports.

Library Project

18. VP Tarbox reported that phase one work on the library could begin in February. This phase would include taking down the deck and stairs on the west side, creating a new entrance on the ground floor and moving the reference

ACTION

desk. This is a DFCM capital improvement project. WSU would need to pre-fund expenses in anticipation of receiving the capital improvement money July 1.

President's Council approved beginning phase one of the library project in February. Student Senate and Dean's Council will be advised of the project.

Next Meetings

19. The next meetings of President's Council will be as follows:

Nov 3	8:00-11:30 am	Business	Pres. Office
Nov 10	9:00-11:30 am	Business	Pres. Office
Nov 17	8:00-11:30 am	Business	Pres. Office
Nov 24	8:00-11:30 am	Business	Pres. Office