

**Minutes
PRESIDENT'S COUNCIL
Approved
October 17, 2011**

PRESENT:

President F. Ann Millner
Provost Mike Vaughan
Vice President Norm Tarbox
Vice President Jan Winniford
Ms. Shelly Belflower for
 Vice President Bret Ellis
JoAnne Robinson

EXCUSED:

Vice President Brad Mortensen

GUESTS:

Steven Smith - GSBS
Clio Rayner - GSBS
Tami Beck - GSBS
Bruce Daley, Facility Management
Bruce Davis, Davis Campus
Nicole DeFriez, IT

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| Minutes | 1. The meeting convened at 8:00 a.m. |
| Consent Calendar

(Pre-Tenure Course Reduction)

(Sabbatical Leave Requests) | 2. The minutes from the September 26, meeting were approved with changes.

3. The following Consent Calendar items were approved:

Tim Herzog, Professor, Chemistry, 212 Spring Semester

Matthew T. Schmolesky, Assistant Professor, August 2012 to May 2013.

Joseph Horvat, Full Professor, Psychology, Spring 2013. |
| Davis Building Schematic Design | 4. VP Tarbox introduced Steve Smith from GSBS and reported the plan was to release two bid packages and begin construction this Fall. Mr. Smith presented preliminary schematic designs for the new building. |
| Salary Basis Requirement | 5. VP Tarbox informed President's Council that there are a few employees currently working at WSU that are classified as professional employees that are not being paid the minimum amount for that classification. Several options are available to address this issue. |
| Preliminary FY 13 Budget Discussion | 6. This discussion was postponed until a later time. |
| Tuition Late Fee Schedule Charges | 7. VP Tarbox presented a proposal to change the assessment of penalties for students who get well into the semester but haven't paid their tuition. A \$40 late fee is assessed on the |

	<p>Saturday before the semester begins, but that's the last time an assessment is applied until the end of the semester. In order to address this issue before the students are transitioned to Loan Services, it is proposed that a week by week 1% assessment be applied beginning in the fourth week. It was suggested that a larger percentage be assessed at the end of each month. VP Tarbox said they would look at that proposal.</p>
<p>High Deductible Health Plan</p>	<p>8. VP Tarbox advised President's Council that the Benefit Steering Committee was recommending that WSU add another health plan option: a High Deductible Health Plan (HDHP). This plan would have a high deductible and would only employees not expecting any medical expenses would be interested. A health savings account is created to which we and the employee would contribute. The account is portable and doesn't lapse. This wouldn't cost the university anything to implement and wouldn't cost any more than other health plan options.</p>
<p>ACTION</p>	<p>President's Council approved adding a High Deductible Health Plan option.</p>
<p>LFA Campus Visit - Spencer Pratt</p>	<p>9. VP Tarbox reported that Spencer Pratt, Legislative Fiscal Analyst (LFA), would like to visit Weber State University for a discussion upcoming state budgets. VP Tarbox will try to schedule that visit for December 1 or November 30 as an alternate.</p>
<p>Board of Trustee Agendas</p>	<p>10. Nicole DeFriez, Information Technology, demonstrated for President's Council the Board of Trustees agenda and the iAnnotate application. Provost Vaughan pointed out that there is a connection problem on the third floor of the Administration Building. President Millner suggested that the application be made available for the Trustees.</p>
<p>Senator Urquhart's Ideas to Improve Higher Education in Utah</p>	<p>11. President Millner informed President's Council that WSU needs to provide feedback on Senator Urquhart's document. The group discussed the importance of WSU's community college mission and developmental courses.</p>
<p>USHE Institutional Retention and Graduation Goals</p>	<p>12. Provost Vaughan distributed data received from the Commissioner of Higher Education's office. The data is a combination of IPEDS data and USHE data. The Commissioner's office is asking each institution to develop 10 year goals for retention and graduation rates.</p>

National
Postsecondary
Student Aid Study

13. President Millner reported that Weber State University has been selected to by the U.S. Department of Education to participate in the 2011-12 National Postsecondary Student Aid Study.

ACTION

President's Council appointed Steve Kerr, Director of Institutional Research to coordinate Weber State's participation in this study.

NWCCU - Standard
Three

14. President Millner discussed preparation of information for NWCCU Standard Three. She said that division plans need to be in place that point back to the institutional plan. President's Council will meet with Kim Wheatley early in January to work on these plans.

Board of Trustee
Schedule

15. President Millner talked about the schedule for the Board of Trustees meeting on November 8. The groundbreaking for the second building at the Davis campus will be held after the meeting of the full board. She also reported that Scott Parson, a new Trustee, says the second Tuesday is a problem for him and he wonders if that can be changed. This will be discussed with the Board of Trustees.

Next Meetings

16. The next meetings of President's Council will be as follows:

Nov 7	8:00 am - 11:00 am	Board Room
Nov 21	8:00 am - 11:00 am	Board Room