Minutes  
PRESIDENT’S COUNCIL  
October 12, 2005

PRESENT:  
President F. Ann Millner  
Vice President Norm Tarbox  
Provost Michael Vaughan  
Vice President Vicki Gorrell  
Interim Vice President Toni Weight  
CIO Don Gardner  
Forrest Crawford  
JoAnne Robinson

GUEST:  
Becky Palmer - Signpost

1. The meeting convened at 9:00 a.m.

Minutes  
2. The minutes from the September 29, 2005 meeting were approved with changes.

Consent Calendar  
3. There were no Consent Calendar items.

12-Passenger Vans  
4. VP Tarbox reported that the motor pool staff were assessing practices and experience with the 12-passenger vans. Options in terms of vehicles and strategies will be explored.

WSU Cell/Smart Phone Charge  
5. Don Gardner outlined a plan to charge $5 per month for cell phone support. An offsetting credit would be applied to the land line account for those individuals that already have cell phones. All new cell phone accounts would not receive the offset.

ACTION  
The new cell phone policy committee will be asked to consider the possible adoption of reimbursement.

Telecommunications Bills  
6. Don Gardner provided a copy of the new telecommunication billings that will be provided as part of the Pinnacle software. A notice will be distributed before the new billings are distributed.

FERPA/Confidentiality Agreement  
7. Don Gardner reviewed a new confidentiality agreement that will be a standard agreement to protect confidentiality of information for those who access that information. Vice Presidents will determine who in their organization needs to sign the agreement. Rich Hill will review FERPA requirements with President’s Council in early November.
8. VP Tarbox outlined a request to increase membership of the Risk Control Committee. President’s Council discussed the possibility that committees could be approved by the appropriate vice president. Vice Presidents will bring back a list of committees for review.

9. The next meetings of President’s Council will be as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct 19</td>
<td>8:00-11:30 am</td>
<td>Business Board Room</td>
</tr>
<tr>
<td>Oct 26</td>
<td>No Meeting</td>
<td></td>
</tr>
<tr>
<td>Nov 2</td>
<td>8:00-11:30 am</td>
<td>Business Board Room</td>
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