

Minutes
PRESIDENT'S COUNCIL
Approved
October 5, 2009

PRESENT:

President F. Ann Millner
Vice President Norm Tarbox
Vice President Brad Mortensen
Vice President Jan Winniford
Vice President Brad Mortensen
Vice President Bret Ellis
JoAnne Robinson

GUESTS:

Cherrie Nelson
Julie Park

Minutes	1. The meeting convened at 8:00 a.m.
Consent Calendar (Early Retirement Requests)	2. The minutes from the September 21, 2009, meeting were approved with changes.
PPM 3-2, Employee Definitions	3. The following Consent Calendar items were approved: R. Michael Smith, Teacher Education, beginning June 30, 2010. Monica Mize, Health Promotion and Human Performance, beginning June 30, 2010. Brad Roghaar, English, beginning June 30, 2010. Kathleen Lukken, Academic Affairs, beginning June 30, 2010.
	4. Cherrie Nelson discussed proposed changes to PPM 3-2, Employee Definitions, particularly regarding hourly employees. The current policy restricts hourly employees to 20 hours per week. The new policy will allow 1,500 hours per year. Provost Vaughan requested that, during the last few months of the year, a report be sent out of employees who are approached the 1,500 hour limit. President Millner asked that Human Resources review what other institutions are doing with regard to adjuncts. She requested Internal Audit to continue to audit hourly policy compliance as part of their regular audit process. Cherrie Nelson said HR would provide a crystal report, beginning seven months in to the year, of employees who are

approaching the 1,500 hour limit. Hourly employees will also be given a warning through the TAS system.

ACTION

President's Council approved proposed changes to PPM 3-2, Employee Definitions. This policy will be submitted to the Board of Trustees for their approval.

Medical Benefits RFP Update

- 5. VP Tarbox reported that the Benefits Steering Committee had discussed issuing an RFP for medical benefits this year. President Millner requested that the committee also look at other options for the university such as a cooperative agreement like the State has designed for small businesses.

TERM Course Fee

- 6. Provost Vaughan reported that the university will need to purchase software for the pilot TERM math course. He recommended that the cost of the software be covered by a course fee. Students will not have to purchase a text book for this course. President's Council also discussed space requirements for this pilot program. President Millner asked that VP Ellis and Dean Dale Ostlie prepare a written assessment of requirements for Spring and Fall semesters.

ACTION

President's Council approved the course fee for the pilot TERM math course program.

SB 81

- 7. President Millner discussed the impact of Senate Bill 81 (SB-81). She requested that Dr. Bruce Bowen pull together a group to address the new requirements.

Annual Report

- 8. Provost Vaughan suggested that President's Council have a discussion early about the annual report for next year. This will remind administrators to record and photograph events during the year.

Wildcat Tech Fair

- 9. VP Ellis invited President's Council to attend the Wildcat Tech Fair on October 7.

Next Meetings

- 10. The next meetings of President's Council will be as follows:

Oct 19	9:00 - 11:00 am	Board Room
Nov 2	8:00 - 11:00 am	Board Room