

**Minutes
Approved
PRESIDENT'S COUNCIL
September 3, 2003**

PRESENT:

President F. Ann Millner
Vice President Norm Tarbox
Interim Provost Kathleen Lukken
Vice President Anand K. Dyal-Chand
Vice President Vicki Gorrell
CIO Don Gardner
Forrest Crawford
JoAnne Robinson

GUESTS:

Rich Hill
Stan Greenhalgh

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| Minutes | 1. The meeting convened at 8:00 a.m. |
| Consent Calendar

(Change of Contract Status) | 2. The minutes from the August 27, 2003, meeting were approved.

3. The following Consent Calendar item was approved:

Kirby McMaster, Associate Professor, Computer Science, change in contract status from tenure track to non-tenure track. |
| Establishment of Quasi Endowment for President's Home | 4. VP Tarbox reported that the residence on Martinet has been sold. He recommended that the proceeds be placed in a quasi-endowment until such time as the university needs to purchase a new president's residence. The money will be invested in the cash management pool. |
| ACTION | President's Council approved the creation of the quasi-endowment |
| Employee Only Shuttle/Ogden-Davis | 5. VP Tarbox advised President's Council that he had researched the feasibility of an employee-only shuttle between the Ogden and Davis campus. He determined that the such a shuttle would not be cost nor time efficient |
| ACTION | President's Council approved the reimbursement of mileage expenses for employees required to travel between the Ogden and Davis campuses. |
| Trustee Orientation | 6. President Millner requested that President's Council provide key topics for discussion with the Board of Trustees during orientation sessions. |
| Provost Search Screening Committee | 7. President Millner reported that the screening committee had been organized. Jeff Livingston will chair the committee. |

Minutes - President's Council

September 3, 2003

		The committee will meet for the first time on September 15.
Higher Education Appropriations Committee	8.	President Millner informed President's Council that members of the Higher Education Appropriations Committee will be invited to visit campus. Two option times will be set up. President's Council discussed the possible focus for these visits.
Policies Package	9.	Rich Hill reviewed proposed changes to policies relating to the grievance procedures. PPM 3-31b will be further revised.
ACTION		President's Council recommended approval of the following policies: PPM 3-2 Employee Definitions PPM 3-8 Probationary Period PPM 3-14 Hourly Employment (Non-Teaching Personnel) PPM 3-31c Hourly Employee Grievances
One-Time List	10.	VP Tarbox discussed revisions made to the current one-time list.
Next Meetings	11.	The next meetings of President's Council will be as follows: Sep 10 9:00 - 11:30 am Business Board Room Sep 17 8:00 - 11:30 am Business Board Room Sep 24 9:00 - 11:30 am Business Board Room Oct 1 Big Sky President's Council
Adjourn	12.	The meeting adjourned at 9:55 a.m.