

**Minutes**  
**PRESIDENT'S COUNCIL**  
**Approved**  
**August 9, 2006**

**PRESENT:**

President F. Ann Millner  
Mr. Steve Nabor for  
    Vice President Norm Tarbox  
Provost Michael Vaughan  
Vice President Jan Winniford  
Interim Vice President Kathy Edwards  
CIO Don Gardner  
Forrest Crawford  
JoAnne Robinson

**EXCUSED:**

Vice President Norm Tarbox

**GUESTS:**

Kathleen Miller  
Clayton Anderson  
Julie Park  
Dave Taylor  
Angela Duff - consultant  
Bruce Bowen  
Alan Livingston  
Ben Barraza  
Sara Petty

Minutes

1. The meeting convened at 8:00 a.m.

2. The minutes from the July 26, 2006 meeting were approved.

Consent Calendar

3. The following Consent Calendar items were approved:

(Sabbatical Leave)

Norris Bancroft, Professor, Fall Semester 2007.

(Early Retirement)

David H. Hestand, University Policy, effective March 31, 2007.

Enrollment

4. Provost Vaughan reviewed enrollment figures for last year and the current year.

Information Security Policies

5. The Information Security Task Force reviewed proposed policy changes. President's Council members will discuss the policies with their divisions and provide feedback.

2006-2007 Audit Schedule

6. Kathleen Miller reviewed the list of audits to be conducted during the 2006-2007 year.

P-Card Recertification

7. Steve Nabor supplied lists of individuals who have not yet completed P-Card recertification. P-Card accounts for staff who have not re-certified will be closed on August 15. Accounts for faculty who have not re-certified will be closed on October 1.

Electronic Message Center

8. Bruce Bowen, Alan Livingston, Ben Barraza and Sara Petty reviewed the proposed new student portal project with President's Council. One classified and one professional

Director of TRIO Programs and Outreach

- employee from each division will form focus groups to look at the portal design and provide feedback.
9. VP Winniford reported that Student Affairs would like to hire a Director of TRIO Programs and Outreach to more effectively manage the work.

ACTION

President's Council approved the hiring of a Director for TRIO and Community Outreach Programs.

Land Swap with South Ogden City

10. Steve Nabor reviewed a request from South Ogden City to swap a parcel of city-owned property for a parcel owned by WSU.

ACTION

President's Council approved conducting appraisals of the two parcels of land.

Update of Food Services

11. VP Winniford reported that the food services currently provided in Promontory Tower will be consolidated with food service in the Union Building. The current service provides an evening meal and brunch on Sunday. This consolidation will be re-evaluated after Fall semester.

Next Meetings

12. The next meetings of President's Council will be as follows:

Aug 16	8:00-2:30 pm	Issues	Alumni
Aug 23	8:00-11:30 am	Business	Board Room
Aug 30	8:00-11:30 am	Business	Board Room
Sep 13	9:00-11:30 am	Business	Board Room