

**Minutes
Approved
PRESIDENT'S COUNCIL
July 19, 2002**

PRESENT:

President Paul H. Thompson
Vice President Norm Tarbox
Provost David L. Eisler
Vice President Ann Millner
Vice President Anand K. Dyal-Chand
Forrest Crawford
JoAnne Robinson

EXCUSED:

CIO Don Gardner

GUESTS:

Steve Nabor
Cindy Brewer
Rich Hill

Minutes	1. The meeting convened at 8:05 a.m.
Consent Calendar	2. The minutes from the July 3, 2002, meeting were approved with changes.
2002-2003 Budget Reductions	3. There were no Consent Calendar items:
Tuition Collection	4. VP Tarbox presented information on the budget reductions for 2002-2003.
ACTION	5. Steve Nabor and Cindy Brewer proposed that uncollected tuition be assigned to the university Loan Services collection efforts. An increase in loan servicing collection fees was also requested. VP Eisler requested that classes not be dropped for students who owe \$50 or less, but that their registration be held. President's Council approved assigning uncollected tuition efforts to Loan Services. The requested increase in collection fees was also approved.
USHE Health Benefits RFP	6. VP Tarbox reported the Regents are developing an RFP to investigate possible benefits of a insurance plan covering seven institutions.
Search Committee for Director of Facilities Management	7. VP Tarbox presented a proposed search committee to conduct a search for a new Director of Facilities Management. VP Millner suggested that Becky Thompson from the Alumni Center also be added to the committee.
P-Card	8. VP Tarbox recommended that the daily ATM limit on the P-Card be increased to \$200 and that a monthly ATM limit of \$1,500 or \$2,000 be created to accommodate P-Card

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- travel. In addition, the Cashier's Office should be authorized to reimburse travel expenses up to \$300.
- ACTION President's Council approved the recommended P-Card changes.
- Davis Campus Brick 9. VP Eisler discussed the option for using brick on the Davis Campus building.
- 4th Annual Diversity Conference 10. Forrest Crawford reported that the annual diversity conference will be held on October 24 and 25.
- PPM 3-32, Discrimination & Harassment 11. President's Council discussed concerns about proposed changes to PPM 3-32. Rich Hill will discuss the concerns with Barry Gomberg.
- Next Meetings 12. The next meetings of President's Council will be as follows:
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|--------|---------------|----------|------------|
| Jul 24 | No meeting | | |
| Jul 31 | 8:00-11:30 am | Business | Board Room |
| Aug 7 | 9:30-11:30 am | Business | Board Room |
| Aug 14 | 9:00-11:30 am | Business | Board Room |
- Adjourn 13. Business meeting adjourned at 10:55 a.m.