

**Minutes**  
**PRESIDENT'S COUNCIL**  
**Approved**  
**July 16, 2008**

**PRESENT:**

President F. Ann Millner  
Vice President Norm Tarbox  
Provost Michael Vaughan  
Vice President Brad Mortensen  
Vice President Jan Winniford  
Interim CIO Jean Fruth  
Forrest Crawford  
JoAnne Robinson

**GUESTS:**

Sarah Rivkind

	1.	The meeting convened at 8:00 a.m.
Minutes	2.	The minutes from the June 25, 2008 meeting were approved.
Consent Calendar	3.	There were no Consent Calendar items.
Career and Technical Education Bill Summary	4.	President Millner and VP Mortensen reviewed the current proposed structure for career and technical education authority governance.
New Minors	5.	Provost Vaughan presented for approval the following new minor programs: <ul style="list-style-type: none"><li>- Spanish Minor: Commercial Emphasis</li><li>- German Minor: Commercial Emphasis</li><li>- French Minor: Commercial Emphasis</li></ul>
<b>ACTION</b>		President's Council approved the requested minor programs. These will be presented to the Board of Trustees for their approval.
Opening of School Take-Away	6.	VP Mortensen reported on give-away ideas for the Opening of School program. Last year t-shirts were given away and there was a problem getting the right sizes. Briefcase/bags would be another option that wouldn't require sizing. President's Council recommended that if we give something away, we stay with the t-shirts to provide maximum visibility.
University Address	7.	VP Mortensen asked President's Council if they had any concerns with changing the university's physical address from a University Circle address to a Harrison Boulevard address. The University Circle address doesn't work if someone tries to find the university using MapQuest or GPS.

ACTION

President's Council approved the request to use a Harrison Boulevard address for the physical location of the university.

Higher Education  
Proposed Operating  
Concepts

- 8. President Millner distributed Proposed Operating Concepts from the newly appointed Commissioner of Higher Education, William Sederburg. President's Council discussed highest priorities for higher education and Weber State University

Customer Service  
Week and Customer  
Service Updates

- 9. Sarah Rivkind, from the Office of Workplace Learning, reported on current customer service projects. She provided a proposed budget for activities during Customer Service week during the first week of October. One proposed activity would be mystery calls made by an independent company. Those calls could be recorded for the purpose of training examples. President's Council requested that the Office of Workplace Learning work with the division vice presidents to determine if there are areas they would like to receive the customer service calls and whether they could be recorded.

ACTION

President's Council approved asking the independent company to conduct 400 mystery calls to approved departments and 20 mystery shopper visits to those same approved departments.

Science Initiative

- 10. President's Council discussed the possible development of a science initiative at the state level. VP Tarbox will talk with Dean Dale Ostlie regarding the science facilities at WSU and the possibility of a science initiative.

Mileage  
Reimbursement

- 11. VP Tarbox outlined the state's mileage reimbursement policy. The state law provides that you get reimbursed at a lower rate if a motor pool car is available for your use. Weber State will continue to assume that a motor pool car is available and reimburse for mileage at the lower rate.

Next Meetings

- 12. The next meetings of President's Council will be as follows:

Aug 13	9:00 - 11:30 am	Board Room
Aug 27	8:00 - 11:30 am	Board Room