

**Minutes**  
**PRESIDENT'S COUNCIL**  
**Approved**  
**June 1, 2009**

**PRESENT:**

President F. Ann Millner  
Vice President Norm Tarbox  
Provost Michael Vaughan  
Vice President Brad Mortensen  
Vice President Jan Winniford  
Vice President Bret Ellis  
JoAnne Robinson

**GUESTS:**

Marsha Richter  
Jerry Graybeal  
Stephanie Hollist

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| Consent Calendar<br><br>(Special Leave Request)<br><br>(Early Retirement Requests) | 1. | The meeting convened at 8:00 a.m.  |
| Commencement Debrief   | 2. | The following Consent Calendar items were approved:<br><br>Laird Hartman, Dean of Continuing Education, one-year, beginning August 1, 2009.<br><br>Tom Day, Assistant Professor, Child and Family Studies, beginning July 1, 2010.<br><br>Craig Campbell, Professor, Child and Family Studies, beginning July 1, 2010.<br><br>Barbara LeDuc, Director, Telecommunication Services, beginning July 31, 2009.  |
| ACTION   | 3. | President Millner asked President's Council if they had any feedback on commencement activities. Provost Vaughan replied that the Dean's would like the Friday activities to be finished by 3:30 pm. They would like to move the Putting Student Through (PST) program. President's Council discussed possible additional convocation venues. Photography at the reception/program the night before commencement will be scheduled differently to shorten the time required. Provost Vaughan suggested that Masters degrees hoods be distributed only at the Dee Events Center |
| Balanced Budgets in the Best Managed State   | 4. | The commencement format will not be changed at this time.<br><br>President's Council discussed the report by Jonathan Ball, Legislative Fiscal Analyst.  |

Athletic Promotions

- 5. VP Tarbox advised President's Council that Athletics had solicited assistance from President's Council last year to ramp up marketing efforts focused on attendance at football and basketball games. Jerry Graybeal reported on the success of last year's efforts. WSU had the second biggest attendance increase in Division 1 schools in the west, excluding Pac-10 schools. VP Tarbox requested \$35,000 to support marketing efforts for the coming year.

ACTION

President's Council approved the request.

Third Floor Receptionist Backup

- 6. VP Tarbox requested a formal discussion about cooperative receptionist coverage for the offices on the third floor of the Miller Administration building. He requested a list of people that are available to provide back-up coverage.

Shuttle Bus CNG Differential (48K)

- 7. VP Tarbox reported that a decision had been made to change the bus route to campus. The new route will be an in-and-out route rather than a circular route. Smaller gas engine buses will be purchased. They will purchase the buses with a compressed natural gas option. Total price for three buses is \$300,000. The differential to compressed gas option is \$48,000.

ACTION

President's Council approved adding the \$48,000 up-grade expense to the one-time list.

Salary Letters

- 8. VP Tarbox stated that the Payroll Office is ready to prepare salary letters, which includes explanation of benefits and their worth. He asked if the letters should be prepared even though there will be no salary increases this year. President's Council agreed that the letters should be distributed as usual.

Davis Campus Exercise

- 9. VP Tarbox advised President's Council that an active shooter exercise will be conducted on the Davis campus on June 12.

One-Time List

- 10. VP Tarbox distributed the latest one-time list.

Emphasis in Facility Management & Emphasis in Plastics and Composites

- 11. Provost Vaughan presented proposals for an Emphasis in Facility Management in the Construction Management Technology Bachelor program and an Emphasis in Plastics and Composites in the Manufacturing Engineering Technology Bachelor program.

ACTION

President's Council approved the creation of the two emphasis programs. These emphasis requests will be presented to the Board of Trustees for their approval.

**Minutes - President's Council**

**June 1, 2009**

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| Campus IT Project<br>Prioritization and<br>Funding of IT<br>Projects | 12. | VP Ellis reviewed the IT projects chart with President's Council and requested feedback on prioritization. President's Council discussed funding for new applications and suggested that they be brought to President's Council showing one-time costs and on-going costs so money can be set aside for funding.  |
| Student Alcohol and<br>Drug Policy, PPM 6-<br>10                     | 13. | Stephanie Hollist presented proposed revisions to PPM 6-10, Student Alcohol and Drug Policy for approval.   |
| ACTION   |     | President's Council approved the requested revisions to the policy and determined the changes did not require approval of the Board of Trustees.  |
| Blueprint for Insuring<br>Utah's Higher<br>Education Students        | 14. | President Millner distributed information from the Council of Presidents meeting regarding health insurance programs for students.  |
| Tobacco Free Campus<br>Follow-up Discussion                          | 15. | VP Winniford asked President's Council if they wanted to pursue a tobacco free designation for the campus. President's Council replied that it could be a problem for international students and in recruiting faculty and didn't feel it had presented a problem on campus because smoking is restricted to outside areas only. They did express appreciation for the presentation from the student group. |
| Document Approval  | 16. | Provost Vaughan asked President's Council if a policy change could be made to allow Deans to approve expenditures in their colleges. VP Tarbox will review the policy and make a recommendation.  |
| Next Meetings  | 17. | The next meetings of President's Council will be as follows:<br><br>Jun 15            9:00 - 11:00 am            Board Room<br>Jul 6             8:00 - 11:00 am            Board Room  |