

**Minutes
Approved
PRESIDENT'S COUNCIL
May 17, 2004**

PRESENT:

President F. Ann Millner
Vice President Norm Tarbox
Interim Provost Kathleen Lukken
Interim Vice President Toni Weight
Vice President Vicki Gorrell
CIO Don Gardner
Forrest Crawford
JoAnne Robinson

GUEST:

Kevin Hansen

	1.	The meeting convened at 8:00 a.m.
Minutes	2.	The minutes from the May 5, 2004, meeting were approved.
Consent Calendar	3.	The following Consent Calendar items were approved:
(Leave Without Pay)		Carol Hansen, Professor, Library, August 1, 2004 through July 1, 2005.
(Early Retirement)		Barbara K. Mifflin, Purchasing Card Coordinator, effective September 16, 2004.
Miller Administration Building Ramp	4.	VP Tarbox and Kevin Hansen, Assistant Vice President for Facilities Management, reported salt penetration damage to the ramp is more extensive than anticipated. It was recommended that the ramp be replaced with a concrete slab on vertical walls.
ACTION		President's Council approved replacing the Miller Administration Building ramp with vertical retaining walls and a slab.
Promontory Towers Seismic Evaluation	5.	VP Tarbox reviewed with President's Council the seismic evaluation of Promontory Towers and discussed options. It was recommended that installation of a fire suppression sprinkling system be approved.
ACTION		President's Council approved the installation of a fire suppression sprinkling system in Promontory Towers.

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| Lighting Systems | 6. | VP Tarbox shared positive feedback on the exterior lighting fixtures currently being tested on campus. |
| ACTION | | President's Council approved the exterior lighting fixtures for installation on campus. |
| Miller Administration Board Room Remodel | 7. | VP Tarbox reviewed the status of the board room remodel project. |
| Student Fee Designation for Central Campus Master Plan | 8. | VP Tarbox and Toni Weight recommended the transfer of approximately \$380,000 of student fees to be used to better integrate the Shepherd Union Building and the Bell Tower Plaza. |
| ACTION | | President's Council approved the transfer of student fees to integrate the Shepherd Union Building and the Bell Tower Plaza. |
| Sky Suite Rental Rate Change | 9. | VP Tarbox presented a recommended change to rental rates at the Sky Suites. |
| ACTION | | President's Council approved the change to rental rates at the Sky Suites. |
| Upcoming Higher Education Appropriations Committee Meeting | 10. | VP Tarbox outlined the agenda for the Higher Education Appropriations Committee meeting to be held at Weber State on May 20. |
| One-Time Moss Adams Request | 11. | VP Tarbox reported that Moss Adams, LLC is currently completing a financial risk assessment at the direction of the Board of Trustees Audit Committee. He requested one-time funds to cover the cost of the assessment |
| ACTION | | President's Council approved the one-time funds request. |
| Funding Request for Ott Planetarium | 12. | Kathleen Lukken presented a request for one-time funds to support renovation and replacement of equipment in the Ott Planetarium. |
| ACTION | | President's Council approved the request for one-time funds to support renovation in the Ott Planetarium. |
| 2004-05 Academic Calendar | 13. | Kathleen Lukken requested approval of revisions to the 2004-05 academic calendar. The revision changes the date for summer registration. |
| ACTION | | President's Council approved the revisions to the 2004-05 academic calendar. |

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May 17, 2004

Web CT/Vista
Problems

14. Don Gardner and Kathleen Lukken described a problem that had impacted on-line course content for many faculty and discussed processes put into place to prevent reoccurrence.

Next Meetings

15. The next meetings of President's Council will be as follows:

May 27 (Th)	8:00- 4:30 pm	Retreat	Vicki's Home
Jun 2	8:00 -11:30 am	Business	Board Room
Jun 9	9:00-11:30 am	Business	Board Room
Jun 16	8:00-11:30 am	Business	Board Room