

Minutes
PRESIDENT'S COUNCIL
Approved
April 30, 2014

PRESENT:

President Chuck Wight
Vice President Norm Tarbox
Provost Mike Vaughan
Vice President Jan Winniford
Vice President Bret Ellis
Vice President Brad Mortensen
Adrienne Andrews
Craig Oberg
JoAnne Robinson

GUEST:

Stephanie Hollist
Gail Niklason
Vern Morgan
Andrea Grover

Minutes

Consent Calendar

(Special Leave
Without Pay)

(Chair Appointments)

PPM 3-36a, Conflict
of Interest/Board of
Trustees

ACTION

1. The meeting convened at 8:00 a.m.
2. The minutes of the March 26, 2014 meeting were approved.
3. The following Consent Calendar items were approved:

Daniel V. Schroeder, Professor, Physics, Fall Semester 2014

Joe Wolfe, Construction Management, 3-year term, beginning July 1, 2014.

Carl Grunander, Professional Sales, 3-year term, beginning July 1, 2014.

Ryan Pace, Master of Accounting & Master of Taxation, 3-year term, beginning July 1, 2014.

Matt Mouritsen, MBA Program Director, 3-year term, beginning July 1, 2014.
4. President Wight reported that the revisions follow state guidelines. Stephanie Hollist added that the major change is that a 5% interest in a company must now be disclosed. The reportable ownership percentage was 10%.

President's Council approved the proposed revisions to PPM 3-36a. The policy will be submitted to the Board of Trustees for their approval.

PPM 8-13,
Maintenance of
Professional File

5. Provost Vaughan requested approval of policy revisions that would allow the option of maintaining professional files as electronic files instead of paper.

President's Council discussed implementation options for these revisions.

ACTION

President's Council approved the requested revisions to PPM 8-13, Maintenance of Professional File. The policy will be submitted to the Board of Trustees for their approval.

PPM 4-19, Grading
Policies

6. Provost Vaughan recommended approval of requested revisions to PPM 4-19, Grading Policies

President's Council approved the proposed revisions to PPM 4-19, Grading Policies. The policy will be submitted to the Board of Trustees for their approval.

ACTION

Business Marketing
Name Change

7. Provost Vaughan presented a request to change the name of the Business Education Composite Teaching Major to Business/Marketing Education Composite Teaching Major.

President's Council approved the requested name change. The request will be submitted to the Board of Trustees for their approval.

ACTION

Discontinuance of
Business Education
Teaching Minor

8. Provost Vaughan submitted a request to discontinue the Business Education Teaching Minor.

President's Council approved the requested deletion of the Business Education Teaching Minor. The proposal will be submitted to the Board of Trustees for their approval.

ACTION

Emphasis in Theatre
Arts

9. Provost Vaughan requested approval of a proposal for an Emphasis in Theatre Arts.

President's Council approved the proposed Emphasis in Theatre Arts. The request will be submitted to the Board of Trustees for their approval.

ACTION

User Experience
Design for Web and
Mobile Minor

10. Provost Vaughan recommended approval of a proposal to create a User Experience Design for Web and Mobile Minor.

President's Council approved the request with the suggestion that the name be changed to User Experience

ACTION

	<p>Design Minor. The request will be submitted to the Board of Trustees for their approval.</p>
NUAMES	11. Provost Vaughan reported that he had talked with NUAMES administrators to find out if they were interested in relocating to the Ogden campus. They stated that they were happy to remain at the Davis campus.
Dark-Sky Park Collaboration	12. President Wight advised President's Council that he met with a group that asked if Weber State University would collaborate with them to obtain accreditation of North Fork Park as an International Dark-Sky Park. The WSU Geography Department will continue to gather readings to maintain the accreditation
ACTION	President's Council approved the requested collaboration to obtain accreditation of North Fork Park as an International Dark-Sky Park.
New Compensation Program Implementation	13. VP Tarbox reported that changes to the compensation program are on schedule to be implemented in October with some grade changes. A small number of employees that are below grade will receive an equity increase.
Wellness Saves Team	14. VP Tarbox stated that President's Council had agreed to support expansion of the wellness program with a hard connection to insurance premium sharing amounts. The wellness program team is working to implement the program July 1, 2015. The objective will be to have varying premium sharing rates depending on participation in the wellness program. He added that the current staffing levels aren't sufficient to support the program.
PPM 5-14, Investment of Public Funds	15. VP Tarbox submitted recommended revisions to PPM 5-14, Investment of Public Funds to allow WSU to invest in 5-8 year maturities.
ACTION	President's Council approved the recommended changes to PPM 5-14. The policy will now be submitted to the Board of Trustees for their approval.
University Communications Name Change	16. VP Mortensen advised President's Council that University Communications would like to change their name to University Marketing and Communications. This change would need to be approved by the Board of Regents. President Wight asked VP Mortensen to check with the Goddard School of Business & Economics and with the College of Applied Science and Technology before moving ahead with the change.

Minutes - President's Council

April 30, 2014

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| Concert Update | 17. VP Mortensen reported that they are still working with outside agents on options for the proposed concert. |
| Software Distribution Guidelines | 18. VP Ellis and Vern Morgan reviewed changes to the Software Distribution Guidelines. These changes will help ensure that products are virus free, allows programs to be pushed out to computers and provide regular updates. |
| PPM 3-36, Mobile Services Agreement | 19. VP Ellis outlined recommended changes to PPM 3-36 and suggested that the policy be moved from the Personnel policy section to the Information Technology and Security section of university policies.

VP Tarbox stated that he would prefer to leave the policy in the Personnel section, and said he would like to present the proposed changes to his division for review and feedback. VP Winniford said she would do the same with her division. |
| Staff Satisfaction Survey | 20. Gail Niklason shared results of the recent staff satisfaction survey. She reported that the same survey was given in 2011 and current levels were down a little. She informed the group that student employees were included in the survey. VP Tarbox asked for his division's report and Provost Vaughan asked that the student employees be deleted. Gail Niklason said that what stood out to her was the need to focus on actionable questions. |
| Risk Assessment - 2014-2015/Incident Handling | 21. Andrea Grover reviewed the 2014 Risk Assessment Report. She reported that the top five items to receive focus are:
1) Data Storage External to the Data Center
2) Lack of Audit Logging
3) Business Continuity/Disaster Recovery Plan Testing
4) Malware Defenses
5) Wireless Device Control

The Incident Handling Plan was also discussed, including notification of administration. |
| MA Boardroom Upgrade | 22. President's Council discussed possible upgrades to the Miller Administration Building Boardroom. |
| Next Meetings | 23. The next meeting of President's Council will be as follows:

May 21 8:00 am - 10:00 am Board Room |