

Minutes
PRESIDENT'S COUNCIL
Approved
April 24, 2013

PRESENT:

President Chuck Wight
Vice President Norm Tarbox
Provost Mike Vaughan
Vice President Jan Winniford
Vice President Brad Mortensen
Vice President Bret Ellis
JoAnne Robinson

GUESTS:

Bruce Bowen
Denise Taylor

Minutes

1. The meeting convened at 8:00 a.m.

2. The minutes from the March 27, 2013, meeting were approved with corrections.

Consent Calendar

3. The following Consent Calendar items were approved:

(Department Chair Appointment)

Dr. Thom Kuehls, Political Science & Philosophy, 3-year term, beginning July 1, 2013.

(Early Retirements)

Carol Elaine Jensen, Sociology and Anthropology, total early retirement, effective April 30, 2013

Cindy J. Adams, Financial Aid and Scholarships Office, total early retirement, effective May 31, 2013.

Leanna Riddle, Honors Program, total early retirement, effective May 31, 2013.

Linda Forest, Nursing, total early retirement, effective June 30, 2013.

(Phased Retirement)

Bradley W. Carroll, phased retirement, half time during 2013-2014 and 2014-2015. Phased retirement ends June 30, 2015.

Policy Revisions

4. Provost Mike Vaughan introduced the following proposed policy revisions:

PPM 1-17, Selection and Evaluation of Academic Deans - the big change is that department chairs are now allowed to serve on review committee to evaluate Deans.

PPM 3-25, Faculty Sabbatical Leave - the proposed change requires a presentation at the end of the sabbatical period. Provides more accountability.

PPM 4-1a, Awarding of Degrees or Certificates Posthumously - students who have completed 75% of degree requirements are eligible to be awarded a degree. The degree doesn't have to be in their declared major.

PPM 6-3, Registration Dates and Deadlines: Appointments, Add, Cancel and Withdrawal - further amplifies and clarifies instances when students can be removed from classes by instructors.

PPM 6-22, Student Code - delineates the process a student needs to follow to process an academic grievance.

PPM 11-1, Graduate Programs - expands the duties of the graduate council.

ACTION

President's Council approved the following proposal policy changes to be submitted to the Board of Trustees for their approval:

- PPM 1-17, Selection and Evaluation of Academic Deans
- PPM 3-25, Faculty Sabbatical Leave
- PPM 4-1a, Awarding of Degrees or Certificates Posthumously
- PPM 6-3, Registration Dates and Deadlines: Appointments, Add, Cancel and Withdrawal
- PPM 6-22, Student Code
- PPM 11-1, Graduate Programs

PPM 3-2, Employee Definitions

5. VP Tarbox reported the proposed changes to PPM 3-2, Employee Definitions placed a limit of 1500 hours per year on hourly employees. The terms "classified and professional" are also replaced with "non-exempt and exempt."

ACTION

President's Council approved the proposed changes to PPM 3-2, Employee Definitions. The policy will be submitted to the Board of Trustees for their approval.

Student Centered Communication System (SCCS)

6. VP Ellis discussed with President's Council a system to provide the best way to communicate with students. A detailed set of requirements were identified for an RFP and seven responses were received. The candidate identified as the best can provide a two part system: messages that need to be pushed out to students and messages they can choose to opt in or opt out of receiving. Bruce Bowen, Associate Provost of Enrollment Services, and Denise Taylor, Analyst

and Senior Programmer for Enterprise Business Computing, presented the benefits of the selected program. There is a 60-day window to test the product, which includes 13 different modes of communication. The two parts to the system will include messages that need to be received and the ability to opt in for messages regarding clubs, activities, etc.

VP Tarbox expressed concern that if all messages are considered important, the success of the Code Purple system will be weakened. He stated that they would continue to run Code Purple independently for a period of time.

Assistant to the President for Diversity

7. VP Winniford asked about the progress in filling the position of Assistant to the President for Diversity. President Wight informed President's Council that he had requested a list of final candidates.

Project Update

8. VP Tarbox reported the following project status:
- Davis campus building - fell behind schedule 3-4 months because of detail exterior work. They are catching up and should turn the building over to WSU by the first of August.
 - Housing - going exceptionally well. On schedule.
 - Ice Sheet Addition - Behind schedule, but it won't effect WSU much. Some potential indoor class offerings may need to be delayed a semester. The delay shouldn't be a problem for the indoor practice area.
 - Wildcat Center (Stromberg addition) - The completion date will be a problem. It is expected they will focus on completing the arena for the opening of school and then finish the remainder of the expansion.
 - Public Safety Building Design Work - construction will probably start in October. This project is not time sensitive.
 - Downtown Ogden - the building will be done in August.
 - Science Lab - WSU is trying to persuade DFCM to approve a CMGC delivery method which would allow WSU to hire an architect and then a builder to work as a team. It's important to get a contractor on site because of the complexity of the site and the

HVAC system needed. VP Mortensen reported that he has been asked what the plan is for people currently in Buildings 3 and 4. VP Tarbox replied that some people would be moving to the Davis campus and some employees would be moved to other space on campus. If the construction funding is approved in the next legislative session, Buildings 3 and 4 would be taken down in May of 2014. The expected build time for the new building will be approximately 24 months.

Powder Mountain Development

- 9. VP Tarbox reported that the Summit Group was not able to attend today's meeting. They will be rescheduled for a later date.

Next Meetings

- 10. The next meetings of President's Council will be as follows:

May 22	8:00 am - 10:00 am	Board Room
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