Minutes
PRESIDENT’S COUNCIL
Approved
March 1, 2006

PRESENT:
President F. Ann Millner
Vice President Norm Tarbox
Provost Michael Vaughan
Vice President Vicki Gorrell
Vice President Jan Winniford
CIO Don Gardner
JoAnne Robinson

EXCUSED:
Forrest Crawford

GUESTS:
Rich Hill
Doug Richards
Bryce Barker
Steve Nabor
Brian Shuppy
Maria Villaseñor - Signpost

1. The meeting convened at 8:00 a.m.

Consent Calendar
2. The following Consent Calendar item was approved:

(Sabbatical Leave)
Ronald Peterson, Associate Professor, Computer Science, Spring Semester 2007

(Department Chair Appointment)
Stephanie Bossenberger, Dental Hygiene, 3-year term, beginning July 1, 2006.

Policy on Use of Institutional Resources
3. President Millner presented a policy from the Commissioner of Higher Education regarding the use of State resources to initiate or advance litigation against the State.

PPM 4-6 - Statement:
Faculty Work Load and PPM 3-50 - Supplemental Pay, Faculty
4. Provost Vaughan reported that the recommended changes to these policies provide better clarity with regard to who is responsible to determine whether faculty can engage in overload and a change in the amount of supplemental pay faculty can receive.

ACTION
President’s Council approved the recommended revisions to PPM 4-6 and PPM 3-50 to be presented to the Board of Trustees for approval.

Legislative Report
5. President Millner reviewed legislative action regarding compensation and tuition.

Information Security Task Force
6. Kathleen Miller, Director of Internal Audit, reported that an information security function has been established in Internal Audit in response to the audit conducted by LBL Technology. She presented a list of people recommended as members of an Information Security Task Force that
would review current practices and risks to the university, and required actions.

ACTION

President’s Council approved the recommended Information Security Task Force.

PPM 5-4d - Contracts

7. VP Tarbox presented proposed policy PPM 5-4d - Contracts for submittal to the Board of Trustees for approval

ACTION

President’s Council authorized submitting PPM 5-4d - Contracts to the Board of Trustees for approval.

Mobile Communication Procedures

8. Don Gardner reviewed the proposed policy and procedures recommended for mobile communication devices.

ACTION

President’s Council authorized submitting the proposed procedure to the Board of Trustees for approval.

Registration Process Changes

9. Steve Nabor, Associate Vice President for Financial Services, and Brian Shuppy, Manager of Institutional Research, reviewed recommended changes in the registration process based on experience of Fall and Spring semester and information collected in a survey of students whose classes had been dropped for non payment of tuition by the deadline. The recommendations are that the practice of dropping classes before the beginning of the semester be discontinued and that all refunds be issued after third week. Divisions will provide feedback by next week.

Next Meetings

10. The next meetings of President’s Council will be as follows:

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<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>Mar 8</td>
<td>8:00-11:30 am</td>
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<tr>
<td>Mar 15</td>
<td>8:00-11:30 am</td>
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<td>Mar 22</td>
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