

Minutes
Approved
PRESIDENT'S COUNCIL
February 16, 2005

PRESENT:

President F. Ann Millner
Vice President Norm Tarbox
Provost Michael Vaughan
Vice President Vicki Gorrell
Interim Vice President Toni Weight
CIO Don Gardner
Wangari Wa Nyatetu Waigwa
JoAnne Robinson

Minutes	1. The meeting convened at 8:00 a.m.
Consent Calendar (Sabbatical Leave)	2. The minutes from the February 9, 2005 meeting were approved with changes.
(Department Chair Appointment)	3. The following Consent Calendar item was approved: Robert W. Reynolds, Associate Professor, Sociology & Anthropology, Fall Semester 2005. Alden Talbot, Telecommunications & Business Education, 3-year term, beginning July 1, 2005.
EdPass/Shuttle Bus Program	4. VP Tarbox discussed with President's Council that long term funding for the EdPass and shuttle bus program was designed, with student government agreement, to include one-third of the total from student fees. Because of the student fee increase for Union Building renovation, administration agreed to not institute that fee during the 2004-05 academic year. Implementation of this fee will be discussed with students.
Spring Break Training	5. VP Tarbox presented the program of training available to employees during Spring Break.
Budget Urgencies	6. VP Tarbox outlined budget urgencies, anticipated legislative actions and options available to cover the potential budget shortfall.
Rental Fee Waiver Request	7. VP Tarbox reported that the South Ogden City Police had requested a waiver of the rental fee on the Sky Suites.

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ACTION		President's Council approved the rental fee waiver request.
One-Time Funds Request	8.	VP Vaughan presented a one-time funds request to cover housing expenses at University Village for visiting Chinese faculty.
ACTION		President's Council approved the one-time funds request.
Employee Satisfaction Survey	9.	President's Council reviewed a survey proposed by the Strategic Planning Task Force for Initiative 2, and requested revisions.
Student Fee Allocations	10.	Toni Weight presented the list of student fee allocations approved by the student fee allocation committee.
ACTION		President's Council approved the proposed student fee allocations to be taken to the Board of Trustees for final approval in March.
Administrative Standing Committees	11.	President's Council approved the remaining committees.
P-Cards	12.	VP Tarbox distributed lists of staff and faculty that have not completed the mandatory p-card training. These people will be notified by e-mail that their purchasing cards will be canceled on March 1 if the training has not been completed.
University Cell Phone Policy	13.	President Millner reported that Don Gardner will be working with Kathleen Miller in Internal Audit regarding a policy for university cell phones.
Next Meetings	12.	The next meetings of President's Council will be as follows: Feb 23 8:00-11:30 am Business Pres. Office Mar 2 8:00-11:30 am Business Pres. Office Mar 9 9:00-11:30 am Business Pres. Office Mar 16 8:00-11:30 am Business Pres. Office