

Minutes
PRESIDENT'S COUNCIL
Approved
February 6, 2012

PRESENT:

President F. Ann Millner
Provost Mike Vaughan
Vice President Norm Tarbox
Vice President Brad Mortensen
Vice President Jan Winniford
VP Bret Ellis
Dr. Forrest Crawford
JoAnne Robinson

GUEST:

Kim Wheatley

	1.	The meeting convened at 9:00 a.m.
Minutes	2.	The minutes from the January 23, 2012, meeting were approved.
Consent Calendar (Department Chair Appointment)	3.	The following Consent Calendar items were approved: Eric Amsel, Psychology, 3-year term, beginning July 1, 2012. Alyson Saunders, TBE, 3-year term, beginning July 1, 2012. Marjukka Ollilainen, Sociology and Anthropology, 3-year term, beginning July 1, 2012.
Third Week vs. End of Term	4.	VP Tarbox reported slight changes to Fall 2011 end of term numbers when compared to third week Headcount and FTE. Headcount is up 253, overall FTE is up 43, but budget-related FTE is down 67.
Closing Campus	5.	Provost Vaughan asked if this issue was being addressed. VP Tarbox and VP Mortensen are studying the issues.
Associate Degrees	6.	Provost Vaughan advised President's Council that 582 students have completed the requirements for an associate degree and haven't applied for it. In addition, another 171 students will have completed the requirements by the end of spring semester. President's Council discussed ways to encourage students to apply for associate degrees. A letter will be sent to these students encouraging them to apply for graduation and explaining why it's important. President

	<p>Millner will attend the commencement program for associate degrees.</p>
E-Weber Replacement	<p>7. VP Ellis encouraged President's Council to try the new e-Weber portal and have people in their division try it. They want more feedback.</p> <p>VP Ellis reported that the RFP closed last week for e-mail in the cloud. Good responses were received. The committee will meet this week and companies will be invited to make presentations on campus. He requested that they get people in their division to participate. He added that people who really like what GroupWise does with calendars and busy searches, might not like other programs. He reported that faculty really like interfacing with students on Google. The university can only support one product. President Millner suggested that the recommendation be presented to the ITAC committee.</p>
Logo Discussion	<p>8. VP Mortensen advised President's Council that there isn't a process in place to talk about university logos. He added that the current officially-adopted university logos don't work well on the internet. There have been discussions about updating the current logos by eliminating the shield. That design would work better in an electronic environment. President Millner stated that people need to have an opportunity to contribute to the discussion so a process must be followed.</p>
PPM 4-9a, Course Syllabus	<p>9. Provost Vaughan presented proposed changes to PPM 4-9a, Course Syllabus. The revisions would require leaning outcomes to be included in course syllabi.</p>
ACTION	<p>President's Council approved the proposed revisions to PPM 4-9a. The proposed revisions will be submitted to the Board of Trustees for their approval</p>
PPM 6-2, Admissions	<p>10. Provost Vaughan reported that proposed changes to PPM 6-2, Admission, would correct a problem with the threshold score on the exam or English competency.</p>
ACTION	<p>President's Council approved the proposed revisions to PPM 6-2. Proposed revisions will be submitted to the Board of Trustees for their approval.</p>
PPM 9-5, Faculty Responsibilities to Students	<p>11. Provost Vaughan informed President's Council that proposed changes to PPM 9-5 would make the policy consistent with current practice. VP Winniford said that Disability Services makes sure there's consistency in</p>

		<p>language on what faculty put in syllabi about accommodations of students with documented disabilities. She asked how that is communicated to faculty. Provost Vaughan replied that he had directed the committee to include a statement as soon as possible. He added that the Executive Committee is open to amending the student code.</p>		
ACTION		<p>President's Council approved requested revisions to PPM 9-5. The proposed policy changes will be submitted to the Board of Trustees for their approval.</p>		
Electronic Catalog	12.	<p>Provost Vaughan advised that next year's catalog would be electronic only.</p>		
On-Line High School	13.	<p>Provost Vaughan advised President's Council he had been approached by an on-line high school regarding access to Weber State University's technology enhanced courses. He reported that WSU would give them the content and learning management system if they want it. They will hire teachers to teach the on-line courses. The high school wants access to all on-line courses at a discounted tuition rate. President Millner advised that they offer the courses as either self supporting or offer scholarships. She stated that they need to do something that mirrors what we do with NUAMES.</p>		
Revised Objectives, Indicators and Measures	14.	<p>President's Council reviewed the revised objectives, indicators and Measures.</p>		
Next Meetings	15	<p>The next meetings of President's Council will be:</p>		
		Mar 5	8:00 am - 11:00 am	Board Room
		Mar 19	8:00 am - 11:00 am	Board Room