CONTINUING EDUCATION & COMMUNITY SERVICES
Dr. Laird Hartman, Dean

Weber State University Continuing Education and Community Services augments the mission of the University by extending educational opportunities and resources of the University to students of all ages throughout the state, region, nation, and even internationally. Continuing Education provides credit and noncredit classes and programs to traditional and nontraditional students facilitated in a variety of formats at convenient times and locations. We also function as an educational liaison to business, industry, health care facilities, local, state, and federal government agencies, and professional and trade associations.

CE programs offer flexibility, accessibility and personalized education. Classes are taught in formats ranging from face-to-face classroom lectures and laboratories, workplace practica, evening school, online delivery of over 350 courses, independent study and noncredit training. Working in cooperation with the university’s academic departments, CE works to customize credit and noncredit courses that meet the needs of the university’s diverse clientele. Distance learning offerings include independent study and online courses with student enrollments from all 50 states and 13 foreign countries.

It is never too late to earn your Associates, Bachelors, and Masters degrees from Weber State University. Continuing Education classes are taught on the WSU main campus in Ogden after 4:30 p.m., at the WSU-West Center in Roy, WSU-Morgan Center in Morgan, WSU-Kaysville Center, WSU Training and Learning Center in Layton, and at high schools throughout Weber, Davis, and Morgan counties.

Location: 4006 University Circle Ogden, UT 84408-4006  Telephone: 801-626-6600 or toll-free 800-848-7770, option 4
Web Site: www.weber.edu/ce

Continuing Education Administrative and Enrollment Services
Director: Clayton Anderson, 801-626-7310

Continuing Education Administrative and Enrollment Services support staff provide information systems/technical support, financial services, employee support services, and facilities support for continuing education courses, conferences, and workshops. This team also provides student enrollment support including registration, fee payment, basic advising, orientation and other forms of support.

Continuing Education Workforce Education and External Partnerships
Director: Greg Richens, 801-626-6990

The Workforce Education and External Partnerships team focuses on connecting organizations and individuals with comprehensive training and education programs to improve performance, increase productivity, decrease costs, and get bottom-line results. Our professional team members work individually with organizations to understand their vision and identify subsequent training and education needs and objectives. This team provides both customized training and public enrollment programs that focus on performance improvement and measurable results. As part of Continuing Education, the WSU workforce education team extends the resources of the university to the community to achieve an organization’s performance goals. This group also manages the WSU Training and Learning Center in Layton.

Continuing Education Credit Programs
Director: Brian Stecklein, 801-626-6787

The Credit Programs team focuses on maintaining clear relationships with academic units leading to the strategic development of continuing education programs and activities. Professional staff are assigned as liaisons to each academic college, providing expanded educational options for nontraditional students that bridge gaps and eliminate barriers in achieving each student’s educational goals.

This group also manages off-campus centers for Weber State University.

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<thead>
<tr>
<th>Site</th>
<th>Address</th>
<th>Phone Numbers</th>
</tr>
</thead>
<tbody>
<tr>
<td>WSU-West Center</td>
<td>5627 South 3500 West, Roy, Utah 84067</td>
<td>801-626-8900</td>
</tr>
<tr>
<td>WSU-Morgan Center</td>
<td>241 East Young Street, Morgan, Utah 84050</td>
<td>801-829-3136</td>
</tr>
<tr>
<td>Kaysville Center (at Davis High School)</td>
<td>325 South Main, Kaysville, Utah 84037</td>
<td>801-402-8800</td>
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<tr>
<td>Salt Lake Community College</td>
<td>4600 Redwood Road, Salt Lake City, Utah 84130</td>
<td>801-957-4755</td>
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Continuing Education Instructional Support Services (WSU Online)
Director: Gail Niklason, 801-626-6091

The Instructional Support Services team provides administration and support of online and web enhanced learning. A team of administrators, instructional designers, and programmer/developers provide faculty and student support for the university course management and secure testing systems. Course and assessment development needs for faculty are accommodated through training and one-on-one assistance. Student support of online systems...
is provided through the Online Help Desk. Long term, this team focuses on the appropriate use of new technologies and their ability to enhance learning.

### MAJOR PROGRAM AREAS

#### Programs for High School Students

**Concurrent Enrollment**

The Weber State University Concurrent Enrollment Program allows eligible high school juniors and seniors to fulfill both high school and university graduation requirements at the same time by attending WSU-approved high school classes taught by WSU-approved teachers. These classes match the WSU course content and student performance criteria. These students, though not officially matriculated at WSU, still create a WSU official permanent transcript. WSU academic department representatives work closely with these teachers to provide professional development opportunities as well as to assure WSU standards are maintained.

The state of Utah provides a funding allocation that enables students to participate without having to pay tuition. For updated information about this program, visit weber.edu/concurrent.

**Early College Program**

Early College allows students to fulfill high school and university graduation requirements at the same time by attending classes at the university while they are still in high school. University faculty teach classes, and the credits/grades from the Early College program become part of the student's official WSU transcript. Students are responsible for university tuition and fees. For updated information about this program, visit weber.edu/earlycollege.

### CREDIT PROGRAMS

**Off-Campus, Evening & Weekend Classes**

After 4:30 p.m. and on weekends, classes may be taken on campus or at a number of convenient Northern Utah locations. WSU students can pursue bachelor and associate of science degrees through evening and off-campus credit programs facilitated by WSU Continuing Education. Sites include the WSU-Ogden Campus, WSU-West Center in Roy, WSU-Morgan Center, Davis High School, and Roy High School as well as articulation agreements with the Davis Applied Technology College and Salt Lake Community College. Degree programs in the health professions are offered by special arrangement with selected health care facilities in Utah and surrounding states.

For more information about these courses, see gow Weberstate.com.

**WSU Online**

WSU Online, Weber State University’s virtual campus, offers classes that conform to the academic calendar but can be attended anytime and anywhere via the internet. Several degree programs and courses to meet general education requirements are offered via WSU Online. Go to wsuonline.weber.edu.

**Independent Study Courses**

Independent Study offers courses from a wide range of academic disciplines for students who cannot attend regularly scheduled classes. This allows students to complete course work at home (or anywhere) at their own convenience, beginning at any time during the year and having six months to complete a course. A few bachelor-degree completion programs in the health professions are available in this format. Learn more about the independent study programs at weber.edu/ce/dl.asp.

**Travel Study/Study Abroad**

Students who have experienced living and learning in the social and educational environment of another culture will be broadened in ways impossible to achieve on an American campus. International travel experiences have been shown to improve the student’s performance in the classroom. For more information, see weber.edu/studyabroad.

### PROFESSIONAL AND NON-CREDIT OPPORTUNITIES

**Conferences, Seminars and Workshops**

The CE Conference staff plan and facilitate seminars, workshops and conferences for business, government, public school, higher education and community organizations. For updated information about upcoming events, see weber.edu/ce/conferences.

**Customized Training Programs**

Continuing Education links the University's internal and external resources to business and industry education needs by providing customized training programs for organizations to improve performance, increase productivity, decrease costs and get bottom-line results. See weber.edu/ce/pd for course, schedule and registration information.

**Certificate Programs**

Weber State University partners with APICS – The Association for Operations Management and the American Society for Quality (ASQ) to deliver preparatory courses for certification examinations. Courses, which may carry college credit, are designed for individuals who wish to receive professional recognition or expand their skills in these fields. In addition to traditional classroom delivery, both programs are delivered online. See weber.edu/ce/pd.

**Utah Law Enforcement Academy**

WSU Continuing Education is a sanctioned provider of the Utah Law Enforcement Academy, the basic training program for certification of law enforcement officers. The academy is divided into two modules. The first, or core, provides training required for certification of reserve or special function officers. The second module continues with training for certification of an officer with full police powers (police, deputy sheriff, Utah Highway Patrol, etc.). For more information, see weber.edu/ce/policeacademy.

**Certified Nursing Assistant**

Continuing Education works with the Weber State University Nursing Program to offer the 80-hour, non-credit Certified Nursing Assistant course approved by the Utah State Board of Education. The course is offered in the evenings, several times a year; it includes 3-4 clinical shifts that may be scheduled during the day. Completion of the CNA course is required for admission to the Nursing Program. For current information, see weber.edu/ce/pd/HealthProfessions/CNA.htm.

**Dental Auxiliary Radiology Training**

Radiology certification is required for all dental assistants in Utah to expose radiographs. This Board-approved course meets the criteria stated in the Dentist and Dental Hygienist Practice Act Rules. For more information and to register, visit weber.edu/ce/pd.

**Educate the Educator**

WSU Continuing Education offers the Educate the Educator course in cooperation with the Utah State Office of Education and Utah Department of Health. This 16-hour course provides the nursing faculty employee the necessary background and skills to teach the Nursing Assistant Certification Program. This course is
Local Anesthesia and Related Pharmacology

Workshop for Registered Dental Hygienists

This self-study/clinical workshop designed for registered dental hygienists provides the didactic information and clinical experience required to sit for the Western Regional Examination Board (WREB) Anesthesia Exam. For more information and to register, visit weber.edu/ce/pd.

Paralegal Certificate Course

WSU Continuing Education, in partnership with the Center for Legal Studies, offers an 8-week, 112 hour non-credit Paralegal Certificate Course. This course is offered face-to-face in the evenings and online several times a year. Participants will be trained to assist trial attorneys, interview witnesses, investigate complex fact patterns, research the law, and assist in preparing cases for courtroom litigation. For more information and to register, visit weber.edu/ce/pd/paralegal.

Community Education Programs

2007 marks the beginning of new Community Education programs including something for everyone. Memory improvement, digital photography and article writing are among the offerings. These non-credit face-to-face classes are held in various locations at convenient times in the Weber/Davis County area. If you are interested in teaching or attending a class, please call Laurie (801) 626-6516 or Tom (801) 626-7389.

Teacher Professional Development

Continuing Education partners with various school districts, Utah State Office of Education, our campus departments, and other organizations to provide courses and programs to meet the endorsement and professional development needs of educators throughout northern Utah. Courses are offered at WSU sites and at various school district sites. Among the subject areas included in our offerings are math education, ESL endorsement, science, special education, reading, and writing. For more information, visit weber.edu/ce/pd/TeacherTraining.

HAFB and Governmental Training and Development Programs

Weber State University Continuing Education partners with Hill Air Force Base to offer a variety of training and education programs to its employees. These programs include: Microsoft Certification, Computer languages, APICS Certification, ASQ Certification, Lean Manufacturing, Certified Process Improvement, ISO and other customized/professional programs.

Advanced Workforce Solutions

Assessment and Certification

Advanced Workforce Solutions allows for the assessment of the current skill and knowledge of both applicants and current employees. Our completely Web-based system provides the tools to create a full talent management plan to assess, train, recruit, retain and develop individuals as well as the organization. This system is powered by a proprietary technology platform that provides our clients with secure access at any time. Plan for change and establish a comprehensive Talent Management System today! Visit us at wsuworkforcesolutions.com or contact us at 801-626-6255 for additional information.

### Career and Technical Education Programs

**Director:** Julie Snowball 801-626-7432

Career and technical education includes programs that focus on job preparation. These programs, listed below, prepare students with a technical skill, license, certificate, or associate’s degree upon completion of the program. The type of degree and the specific requirements for each program are outlined in departmental listings.

**Applied Science & Technology**

- Automotive Service Technology
- Business/Multimedia Technologies
- Computer & Electronics Engineering Technology
- Computer Science
- Construction Management Technology
- Design Graphics Engineering Technology
- Interior Design Technology
- Manufacturing & Mechanical Engineering Technology
- Pre-Engineering
- Sales & Merchandising
- Telecommunications

**Business & Economics**

- Information Systems and Technologies

**Education**

- Early Childhood

**Health Professions**

- Clinical Laboratory Technician
- Dental Hygiene
- Emergency Care & Rescue (Paramedic and EMT-I)
- Health Information Technology
- Health Sciences
- Registered & Practical Nursing
- Diagnostic Medical Sonography, Nuclear Medicine, Radiation Therapy, Radiography
- Respiratory Therapy

**Science**

- Biotechnician
- Chemical Technician

**Social & Behavioral Sciences**

- Criminal Justice
- Archaeological Technician